



CITY OF SWEET HOME CITY COUNCIL MINUTES

June 14, 2022, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 473 954 605 #

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Greg Mahler
Councilor Dave Trask
Councilor Lisa Gourley
Councilor Susan Coleman
Councilor Dylan Richards

Tea Herrera, YAC Liaison

ABSENT

President Pro Tem Diane Gerson
Councilor Angelita Sanchez

STAFF

City Manager Pro Tem Christy Wurster
Finance Director Brandon Neish
Community and Economic Development Director Blair Larsen
City Attorney Robert Snyder
Police Chief Jeff Lynn
Police Captain Jason Ogden

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Library Services Director Megan Dazey
Public Works Director Greg Springman

MEDIA

Benny Wolcott, The New Era

Motion to excuse President Pro Tem Gerson and Councilor Sanchez.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards

Mayor Mahler introduced and welcomed Youth Advisory Council Representative Tea Herrera.

Consent Agenda:

Motion made by Councilor Richards to approve the Consent Agenda.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards

Approval of Minutes:

- a) 2022-05-24 City Council Minutes - WS
- b) 2022-05-24 City Council Minutes
- c) 2022-05-26 City Council Minutes - ES
- d) 2022-05-31 City Council Minutes - ES

Recognition of Visitors and Hearing of Petitions:

Dave Bauer addressed the Council as a business owner and Chamber of Commerce Board Member, with concerns of a lack of communication from the City to local businesses. Dave Bauer felt there was a lack of communication to businesses potentially impacted by the streetscape plan and events on 13th Avenue.

Mayor Mahler stated he was unhappy businesses were not notified.

- a) Swearing In Ceremony - Officer Garritt Bolkcom & Officer Daniel Gerkman
City Manager Pro Tem Christy Wurster performed the swearing in of two new officers. Officer Garritt Bolkcom and Officer Daniel Gerkman were introduced to the Council and audience.

Old Business:

- a) Request for Council Action – RSH BBQ Amplified Sound Permit
Chief Jeff Lynn presented the request for an Amplified Sound (PA) permit for the Radiator Supply BBQ event July 4th weekend. Mayor Mahler asked if the neighbors had been notified. Will Garrett, RSH owner stated he and Wes Collins visited each neighbor.

Motion made to approve the PA permit for Radiator Supply House by Councilor Coleman, Seconded by Councilor Richards.
Voting Yea: Mayor Mahler, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards
- b) Discussion Only - Railroad Depot Building
Public Works Director Greg Springman reported to the Council on the old railroad depot. Staff has sought community input on solutions to the building which needs to be moved and rehabilitated. Staff will return to Council with more information in a few weeks.
- c) Request for Council Action – Sweet Home Rotary Club Special Event Permit Application
Chief Jeff Lynn presented the request to allow the Sweet Home Rotary Club to utilize the Quarry property for the Sportsman's Holiday Fireworks Display and manage public

access. The event will be a fundraiser for future fireworks display and scholarships for local students.

Motion made to approve the request to allow the Sweet Home Rotary to utilize the Quarry property for a fireworks display and to allow public access by Councilor Gourley, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards

New Business:

a) Request for Council Action - Hilltop Market OLCC Change of Ownership

Police Chief Jeff Lynn presented the request for a Change of Ownership for Hill Top Market. The Police Department has found no reasons to deny the request. The new owner also owns an additional market and has not had any issues.

Motion made to authorize staff to sign the OLCC application recommending approval to OLCC for Hilltop Market by Councilor Coleman, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards

b) PUBLIC HEARING - Resolution No. 18 for 2022 - Adopting a Budget for 2022-2023, Making Appropriations and Levying Taxes

The Public Hearing opened at 7:05 PM. Mayor Mahler asked declarations of the Council. There were none. The floor was open for any public comments on the approved budget document. There were no comments. The Public Hearing was closed at 7:07 PM.

Finance Director Brandon Neish presented the Staff Report and explained the Supplemental Budget for the Police Department Access Control upgrade will be added to the department's expenditure authority for next fiscal year. He also reported the City is waiting on ODOT for appropriations for the 22nd and Main Crossing project. Staff will incorporate the \$ 500,000 in the next fiscal year Fund 585 PAF Program and will republish the LB-1 document.

Consensus of the Council was the acceptance of changes and adoption June 28, 2022.

c) Request for Council Action - 2022 Oregon Jamboree Special Event Application

Community and Economic Development Director Blair Larsen presented the request for the 30th year of the Oregon Jamboree. Peggy Curtis with the Oregon Jamboree was on hand to answer any questions.

Motion made to approve Resolution No. 19 for 2022 and the Oregon Jamboree Special Event application by Councilor Coleman, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards

d) Request for Council Action - WWTP Interested Contractors Pre-Qualification

Engineer Tech Trish Rice presented the request to the Council for pre-qualification of general and electrical contractors to ensure bidders have the capabilities to manage the multi-million dollar project.

Motion made to approve the Pre-Qualification of Contractors for the Wastewater Treatment Plant Project by Councilor Richards, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Request for Council Action - Ordinance No. 3 for 2022

Ordinance Bill No. 3 for 2022 was read by title only.

Motion made to approve Ordinance Bill No. 3 - Ordinance No. 1303 by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Richards

Reports of Committees:

There were no Committee Reports.

Reports of City Officials:

Mayor's Report

The Mayor did not have a report.

City Manager's Report

Christy Wurster, City Manager Pro Tem, reported there will be an Administrative, Finance, and Property committee meeting on June 20, 2022 to discuss solutions to vacant commercial buildings.

The Annual Jim Bean Safety Fair will be on Saturday from 9am until noon at the Police Department parking lot.

The first Movies in the Park will be held on Friday at Sankey Park. The movie is expected to start at 8:30 PM.

An update was given for the City Manager recruitment which is open and posted on the website.

- a) City Council Issue Tracker

Department Director's Reports (1st meeting of the Month)

Library Services Director

- a) Monthly Department Report - May 2022

A written report was included in the packet.

Community and Economic Development Director

- a) Monthly Department Report - May

A written report was included in the packet.

Public Works Director

- a) Monthly Department Report - May 2022

A written report was included in the packet.

City Attorney

No Report

Council Business for Good of the Order

- a) Project Closeout - Wastewater Treatment Plant Direct Legislative Appropriation House Bill 5530 (\$2,000,000)

Finance Director Brandon Neish reported on the direct lottery allocation of \$2 Million for the Wastewater Treatment Plant. The closeout letter was included in the packet.

Adjournment

The meeting adjourned at 7:23 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder