



# CITY OF SWEET HOME LIBRARY BOARD MINUTES

January 09, 2025, 4:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

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## Call to Order

The meeting was called to order at 4:30 PM.

## Roll Call

### PRESENT

Chair Eva Journey  
Vice Chair Kelsey Hicks  
Board Member Jim Corley  
Board Member Caryn Wise

### ABSENT

Board Member Jen Castaneda

### STAFF

Megan Dazey, Library Services Director  
Adam Leisinger, Special Projects Manager

## Review & Approval of Minutes

- a) 2024-12-12 Library Board Meeting Minutes

Board Member Corley moved to approve the minutes of the December 12, 2024 Library Board meeting. Board Member Wise seconded the motion. The motion carried by the following vote:

AYE: Journey, Hick, Corley, Wise

ABSENT: Castaneda

## Report of the Library Services Director

- a) Library Director Report Dec 2024/Jan 2025

Director Dazey stated that staff was considering the creation of a collection targeted for 8-13 year olds. She noted that shopping carts were no longer allowed on the library property due to ongoing access issues. She highlighted a \$2,000 donation from the Singing Christmas Tree's audience donation that was used in part to purchase a new gaming table for the teen room. She noted that the library hosted almost one program per day on average. She highlighted the popularity of two upcoming sourdough classes. She provided an update on the Winter Bingo contest. She stated that the library received a donation from a trust for a total of over \$800,000 in donations towards a new library location. She noted that she was accepted to be part of the Libraries Advancing Community Learning to Reduce Substance Abuse national forum in May 2025.

No action was required for this item.

## Statistics

- a) Library Statistics Dec 2024

Director Dazey stated that she added a column with percentages showing year-over-year changes. She highlighted the work of staff who contributed to improved statistics in almost all categories. She noted that the Library Operating Levy would be on a future ballot for voter approval.

No action was required for this item.

### **Fiscal Report**

Director Dazey stated that expenses were right around 50% for the year.

No action was required for this item.

### **Old Business**

- a) Final Strategic Plan 2025-2030

Director Dazey asked for any additional feedback on the proposed Strategic Plan.

There was consensus to move forward with the Strategic Plan as proposed.

### **New Business**

- a) SHPL January 2025 Newsletter

Director Dazey provided a copy of the latest newsletter.

No action was required for this item.

### **Adjournment**

There being no further discussion, the meeting was adjourned at 5:00 PM.

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Chair

ATTEST:

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Library Services Director, Secretary to the Board