



# CITY OF SWEET HOME PARKS AND TREE COMMITTEE MINUTES

April 19, 2023, 8:30 AM  
Santiam Conference Room  
3225 Main Street, Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

---

## Call to Order and Pledge of Allegiance

The meeting was called to order at 8:33 AM

## Roll Call of Park and Tree Committee Members:

### PRESENT

Josh Marvin  
Matthew Betchel  
Chairman Wally Shreeves  
Bob Dalton  
Nancy Patton  
Debra Northern  
Councilor Dave Trask

### ABSENT

Lena Tucker

### STAFF

Greg Springman, Public Works Director  
Dominic Valloni, Operations Manager  
Sean Hegge, Crew Lead Facilities and Parks  
Blair Larsen, Community and Economic Development Director  
Angela Clegg, Associate Planner

## Time Reports

Chairman Shreeves asked the Committee to email Clegg their hours for the Arbor Day event.

## Meeting Minutes

A motion to approve the minutes was made by Patton, seconded by Dalton.

Yea: 4

Nay: 0

Absent: 1

Abstain: 2

**Public Comment.** None

## Old Business

Beautification Committee Update: April 25th at 8:30 is the first median work day. The planting will possibly be early may.

Weddle Bridge: no report, no update. Staff will reach out to the engineer. Marvin informed staff of the Linn County bridge crew. Larsen stated that Linn County informed staff that they only work on their own bridges, but they gave staff the name of the current engineer contracted to inspect and report on the conditions.

Shreves asked staff about moving the Dahlenberg bridge. If and when it might be moved. staff informed the committee that there is currently no plan to move the bridge.

Lower Sankey Park Donor Celebration: Clegg gave an update. The date is tentatively planned for July 15.

Arbor Day After Action Report: Shreves stated that the event should only go two hours for future events. The committee agreed. Clegg asked the Committee to think about where they would like to hold the event in 2024. Betchel asked about more kids entertainment. There was discussion about the Arbor Day celebration and the typical activities involved. Patton asked staff to send out thank you notes to the participants.

Ivy Removal at Upper Sankey Park: Shreves discussed the date and whether they should involve the high school students. Valloni stated that it depends on weather. Hegge agreed with Valloni. The area is currently muddy. Hegge stated that they need to use hand tools to trim it back and he is researching herbicide for control. Clegg described the process used from her former job. Shreves asked staff when a good date would be for the committee to go out with staff. Clegg reminded the committee that any volunteers will need to fill out forms ahead of the event, but she will provide forms to have at the vent.

## New Business

Naming Publicly Owned Facilities: Larsen went through the naming policy and went through the documents provided in the packet. Larsen also included a proposal to name the Sankey Park plaza in honor of Joe Graybill who designed the new park layout. The proposal is to name it Graybill Plaza. Larsen asked the Committee to vote on the name and recommend it to City Council. There was a discussion about naming other parks. The Committee will chose a date to have a workshop to discuss park naming in more detail. Larsen discussed his concerns about the pocket park on Elm. There was further discussion about the park naming process and fees.

A motion to recommend to City Council to name the new plaza in Sankey Park, Graybill Plaza, was made by Marvin, seconded by Patton.

Yea: 6

Nay: 0

Absent: 1

OPRD Grant: Clegg gave an update. Staff is hoping to hear back from the technical review committee if they move on to the next round. Staff should hear from the committee at the end of April to the first of May. Clegg informed the Committee that the new engineering technician, Ryan Wade, assisted in the grant submission. Clegg gave a background of the process for the new Committee members. She informed the Committee that she has created a web form and a way to donate online. Shreves asked about the timeline for the grant. Larsen and Clegg reviewed the timeline. Larsen reminded the Committee that we are hoping to get as many donations as possible before the presentation, however we will continue the donor campaign in order to raise the amount of money needed to fully fund the project. Dalton asked staff if there are large donors can the bandstand/community event center be named after the donor? Larsen explained the process and informed the committee that they can vote to propose a name for the bandstand/community event center based on a donation. Larsen recommended that there be no guarantees, however the Committee can inform donors that the Committee is in favor of naming the structure after a large donor. Shreves asked of the Committee to make a motion to proposed to name the Bandstand/Community Event Center after a large donor.

A motion was made by Patton for the Park and Tree Committee to recommend to the City Council naming the bandstand/community event center after a large donor if it is proposed, seconded by

Northern.  
Yea: 6  
Nay: 0  
Absent: 1

**Round Table Discussions (Committee comments about topics not listed on the agenda)**

Kid to Park Day: Shreves gave an update about his research on the day. He reported that it is a national day not having to do with parks. Shreves recommends that we don't add this day to the events. He recommends that we use the bridge day, donor celebration day, as a day to get kids out to the parks.

Parks Master Plan: Shreves asked staff for an update. Larsen gave an update and informed the committee that staff will give updates as the process progresses.

Patton asked about the naming of Lake Shore Park and having a dedication for the name. Patton asked why Lagea Mull included that park in the parks list and why there was emphasis on calling it by its official name. Larsen explained that it is an Army Corp property and not City owned. The purpose for pushing its official name was because it is more appealing than the nickname when promoting Sweet Home. Clegg informed the Committee that the parks brochure that staff created also included parks just outside City limits for promotional purposes. The goal is to show visitors the amenities inside and surrounding the City of Sweet Home.

Chairman Shreves proposed April 27th at 8:30 AM for a Committee workshop. Clegg will notice the workshop on the calendar.

**Adjournment**

The meeting was adjourned at 9:57 AM.