

LINN COUNTY BOARD OF COMMISSIONERS



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*Linn County Courthouse
P.O. Box 100, Albany, Oregon 97321
(541) 967-3825 FAX: (541) 926-8228*

DARRIN L. LANE
Administrative Officer

LINN COUNTY YOUTH ACTIVITIES GRANT

The intent of this funding opportunity, made available by the Linn County Board of Commissioners, is to expand capacity of existing youth activity programs for Fall 2020. Funded projects should provide children with a chance to participate in organized activities that support opportunities for the development of social skills, physical activities, enrichment programs and growth, and interaction with appropriate adults coaches and mentors beyond their immediate household.

GUIDELINES

Please review guidelines carefully. You will be asked to attest your agreement with these guidelines as part of the grant application. Failure to comply with guidelines will result in a forfeiture of grant resources.

1.) Grantee has or will adopt safety and health procedures specific to stopping the spread of COVID 19 and agrees to operate in compliance with all Oregon Health Authority, State of Oregon, and Governor's mandates as related to COVID-19, including but not limited to:

A. Maintenance of confidential records related to:

1. Daily health screening of all participants
2. Adults who drop off/pick up

B. The requirement for wearing face coverings

C. Maintenance of proper social distancing

D. Maintenance of steady cohorts

E. Complying with requirements regarding group size

Information regarding current policies and regulations related to youth activities can be found at the Oregon Health Authority and Oregon Early Learning Division.

2.) Grantee has appropriate child safety policies and practices in place, including the supervision, screening and training of staff and volunteers who have contact with youth (attach copy to application).

3.) Funds are to be utilized in the delivery of grant approved activities only. Expenses may include personnel, supplies, promotion, facilities, etc. as outlined in the budget template.

Project Timeframe: Programs and services can be implemented starting September 1, 2020 and must be completed by December 31, 2020.

Application deadline: August 21, 2020 for the first round of funding. If funds remain available after the first round, rolling deadlines may be offered.

Please send completed applications by email to: hgravelle@co.linn.or.us

Linn County Youth Activities Grant Application Form

Please ensure that you read and understand the application terms and criteria prior to completing the application. Do not modify the format. Submit your application in one file as a PDF.

Applicant Organization:	Sweet Home Public Library
Org. Annual Budget	\$472,319
Amount of Grant Request:	\$63,796.00
Org Complete Mailing Address:	2202 - 13th Avenue / Sweet Home, OR 97386
Contact Name:	Rose Peda
Contact Title:	Library Services Director
Contact Primary Phone:	541-367-5007
Contact Email:	rpeda@sweethomeor.gov
Responsible Party (if different than contact):	
Responsible Party Title:	
Responsible Party Primary Phone:	
Non-Profit / Org Tax ID Number:	93-6002263 City of Sweet Home / 23-7316276 4-H / 91-1787357
Indicate the objectives that your project will address.	Children need the opportunity to develop social skills Children need time with adults mentors beyond the households Children need organized physical & enrichment activities
Select the grade levels this project serve:	Kindergarten through 12th grade
Indicate the number of children (total) this project will serve:	120

Project Title:	Sweet Home Education Partnership
Project Start Date:	September 1, 2020
Project End Date:	December 31, 2020
Location(s) of project activities:	Sweet Home Community C
Provide a description of the proposed project (maximum 500 words):	
4-H has a long history of offering educational and enrichment programs in the Sweet Home community. All 4-H programs include mentoring and career readiness as core elements. Our proposed partnership with the City of Sweet Home, the Sweet Home Public Library, Outdoor School, and SHOCASE will build upon and compliment the offerings of 4-H. We know that many of our children are beginning school already woefully behind in key core areas such as math and reading. We know the transition from in-class learning to online learning will be an immense challenge for many children and parents. Our partnership will be crucial for children who live in circumstances ill-suited to virtual schooling – no Wi-Fi, no laptops, no quiet space, and no adults who are prepared to oversee their lessons. We want to ensure that children and families in need have access to educational resources with trained support persons. We are stepping up to help address the challenges we foresee children, their working parents, and what they may encounter. Beginning this fall we will be offering afterhours educational support and enrichment along with homework assistance through programs offered by our partners. To reduce access barriers for local low-income families, we are requesting bus voucher funds. providing transportation to the Community Center and Library. Also, requested	
Provide a description of how this project addresses the objectives selected above. (500 words max)	
☒ Academic Support With the support of Oregon State University, tutoring offered by 4-H is currently on-line. Students select offerings in core study areas and electives such as languages. Intern teachers in Masters and Doctoral programs from OSU Dept. of Ed are available remotely or in-person to assist with homework questions. Also, recruited, trained volunteers and retired teachers from our community will help students. Counselors from Oregon State University are available for families, providing support, tools, and needed assistance for parents in facilitating and engaging their child's online learning. Access to social and emotional support within our families is crucial. The Sweet Home Public Library provides access to books and other Language Arts' resources.	

Describe your organization's expertise / experience with delivering this or other similar programs previously, including how you have identified a demand for this service at this time. (250 words max)

For more than 100 years, 4-H has become the nation's largest youth development organization. The 4-H idea is simple: help young people and their families gain the skills needed to be proactive forces in their communities and develop ideas for a more innovative economy. 4-H has the proven infrastructure to deliver programs to youth through support from volunteers, alumni, and Oregon State University.

The Sweet Home Public Library has a long history of offering a variety of programs for children. Programs like the summer reading, Oregon Battle of the Book, and in-class reading by staff are just a few of the programs the Library offers which focus on reading. Prior to COVID-19, the library contracted with organizations and performers to entertain and enrich the lives of children. An example, which was overwhelmingly successful, was the Eugene Raptor Center brought three birds of prey to the library and talked about how each of the birds hunted.

Total number of youth to be served by this project:	120
Identify the demographics of the project's target participants:	Students from Sweet Home K-12
Provide zip codes for the communities which you intend to serve:	97386, 97345, 97329, 97336
How will you communicate information about this project to attract participants?	We will communicate through the Library's social media page and by posters and handouts at the Library. We will ask the schools and Parent Teacher Committee groups to repost on their social media pages. We will take an ad out in the local newspaper.
Hours and Days of Operation of project:	6:30pm to 9:00pm Monday-Thursday
Please tell us if you'll be providing additional supports and services along with this project such as nutrition, counseling, mental / physical health.	We will provide counseling services for parents and students through Oregon State University. Physical activity will be provided through 4-H.

BUDGET INFORMATION:

Provide all estimated revenues that will support the project. Indicate for each applicable.			
Revenue Source(s)	Confirmed:	Pending:	Total:
Donations	1000.00	500.00	1500.00
Fundraising Events			
Federal Government			
State Government			
United Way			
Registration / Participation Fees			
Linn County Youth Taskforce Request			
Other:	8344.00		8344.00
Other:	5000.00		5000.00
Other:			
Total Revenue Budget	\$14344.00	\$500.00	\$14844.00

Provide all estimated expenses for the project. Indicate the expenses that LCYT is being requested to support, and the amount of the request.			
Expense Item:	Description:	Expense:	LCYT:
Staff Salaries/Benefits	Coordinator/Intern Teacher Stipends	32000.00	32000.00
Instructor Fees	Outdoor School	6200.00	6200.00
Enrichment	Partners	9000.00	9000.00
Project Supplies	For students / teachers	4228.00	4228.00
Equipment Rental			
Facility Rental			
Advertising/Promotion	Newspaper Ads	440.00	440.00
Food/Nutrition			
Other	Computers / Library books & cards	10728.00	10728.00
Indirect Cost	Community Center/ Boys and Girls Club	1200.00	1200.00
Total Expense Budget		63796.00	63796.00

If any in-kind goods or services will be contributed to the project please list them here:

Contributor:	Description	Value as Declared by Donor:
Kathi Collins	Licensed teacher / Education advisor	\$6,000
4-H	Registration / Participation Fee (waived)	\$9,600

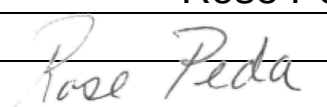
Will volunteers be involved in planning/delivery of the project?	Yes	No
If yes, how many volunteers?	6	

Please provide a brief description of how volunteers will be involved in the project:

Retired certified teachers have committed to volunteering their time to help provide education support for students at the program. We would estimate this in-kind service to be about \$30,960.00.

4-H has committed to this project and will not be charging the families a registration / participation fee.

APPLICANT DECLARATION:

Please confirm that you understand and agree with each of the following statements:	
X	I have carefully read and understand the application guidelines, and I confirm that the organization I represent meets these criteria.
X	I have attached a copy of my organization's policies and practices related to halting the spread of COVID 19. Including information on how all staff and volunteers will be trained in these policies and practices. We agree to comply with all OHD, State of Oregon, and Governor's mandates related to COVID 19 – including wearing of face coverings, social distancing, sanitization, and keeping accurate records related to participation.
X	I confirm that to the best of my knowledge the statements in this application are complete and accurate.
X	I agree that a completed Final Report including demographics served by this program and financial verification will be provided to the County's designee within 60 days of completion of the project.
X	I have printed/downloaded a copy of our completed application.
X	I have attached a copy of my organization's policies and practices related to youth safety, including volunteer/staff background screening, volunteer supervision, and any other policies related to youth safety.
X	I have attached a copy of my organization's certificate of general liability insurance which indicates \$3M coverage.
X	If funded I agree to add Linn County as an additional insured and to provide a copy of this certificate to their designee prior to implementing this project.
Name of Authorized Representative (please print)	
Rose Peda	
Position	
Library Services Director	
Signature	
	
Date	
August 21, 2020	