



CITY OF SWEET HOME CITY COUNCIL MINUTES

August 25, 2020, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit **live.sweethomeor.gov**. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

Call to Order and Pledge of Allegiance

The City Council meeting was Called to Order at 6:30 PM.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Cortney Nash
Councilor Dave Trask
Councilor James Goble (video)
Councilor Lisa Gourley
Councilor Susan Coleman

STAFF

City Manager Ray Towry
Finance Director Brandon Neish
Public Works Director Greg Springman
Police Chief Jeff Lynn (video)

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Community and Economic Development Director Blair Larsen
Library Director Rose Peda (video)
Utilities Manager Steven Haney
Engineer Technician Trish Rice
Administrative Assistant Julie Fisher
Communication Officer Lagea Mull

MEDIA

Kelly Kenoyer, The New Era

Consent Agenda:

Motion to approve the Consent Agenda made by Councilor Coleman, Seconded by Councilor Trask.
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

Voting Abstaining: Councilor Goble (not able to vote due to video conferencing difficulties)

Approval of Minutes:

- a) 2020-08-11 City Council (pg. 3)

Recognition of Visitors and Hearing of Petitions:

None

Old Business:

- b) Request for Council Action - Replacement of Public Works' Street Sweeper (pg. 10) (Moved to 09/08/2020 Agenda)

The Street Sweeper Replacement discussion was tabled until September 8, 2020.

- c) Request for Council Action - City Engineer of Record Contract (pg. 41)

Public Works Director Greg Springman introduced the Request for Council Action for City Engineer of Record Service Contract Authorization. PWD Springman and Engineer Technician Trish Rice explained the Request for Proposal process in which 5 proposals were received. Staff ranked each proposal and determined West York Associates to be the most qualified.

Motion to authorize staff to execute a contract with West Yost Associates as Engineer of Record for the City of Sweet Home made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

Voting Abstaining: Councilor Goble (video conferencing difficulties and not able to vote)

- d) Discussion Only - System Development Charge Updates (pg. 64)

Finance Director Brandon Neish presented additional information regarding Service Development Connection fees. FD Neish introduced data including service development charges for comparative cities of like population, budget, and region. Regional service development charges were also presented.

Council wanted to see a gradual increase over a period of time. Council requested a Work Session to further discuss the topic on September 3rd at 5:30 pm.

New Business:

None

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

None

Second Reading of Ordinance Bills

Ordinance No. 11 for 2020 was read by title only. Exhibit B was not added into the packet, but was presented to the Council.

Motion to move Ordinance Bill No. 11 for 2020 to Third and Final reading made by Councilor Trask, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Voting Nay: Councilor Nash

- e) Ordinance No. 11 for 2020 - An Ordinance Amending the Official Zoning Map (pg. 78)

Third Reading of Ordinance Bills (Roll Call Vote Required)

Ordinance Bill No. 10 for 2020 -Ordinance No. 1290 was read by title only. Exhibit B was presented to the Council.

Motion to approve Ordinance Bill No. 10 for 2020 - Ordinance 1290 made by Councilor Coleman, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Voting Nay: Councilor Nash

- f) Ordinance Bill No. 10 for 2020 –Ordinance No. 1290 An Ordinance Annexing and Amending the Official Zoning Map (pg. 103)

Reports of Committees:

Charter Review Committee

Councilor Gerson announced the Charter Review Committee will meet on September 22nd.

Ad Hoc Committee on Health

Councilor Gourley reported the subcommittee that oversees the Community Health Fair is seeking ways they can outreach to discuss emotional well being.

Reports of City Officials:

Mayor's Report

No Report

City Manager's Report

City Manager Towry announced this Friday from 1:30pm - 3pm, a drive thru farewell for Senior Center Director Ken Bronson's retirement will be at the Jim Riggs Community Center.

Department Director's Reports (2nd meeting of the Month)

Finance Director

- g) July 2020 Monthly Report (pg. 119)

A written Finance Department report was included in the packet. There were no questions from the Council.

Police Chief

h) Department Council Report (pg. 129)

A written Police Department report was included in the packet. There was no questions from Council.

City Attorney

No Report

Council Business for Good of the Order

Councilor Trask stated he is trying to organize a ceremony in memory of September 11th at the Sweet Home Track and Football Field. The ceremony will be held on September 11th in the evening.

Adjournment

With no further business, the City Council meeting adjourned at 7 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder