



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Security Services Contract for FAC

Preferred Agenda: January 24, 2023

Submitted By: Julie Fisher, Administrative Services Manager

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: Type Code/Policy Here

Towards Council Goal: WE ASPIRE to make Sweet Home a community people find desirable to live in.
1. Branding
a. Universal Partnerships
b. Unique Resources
c. Safe/Healthy Environment
d. Affordable
e. Community Support

Attachments: KnightHawk Security Contract Drafts Option 1 and Option 2

Purpose of this RCA:

Council decision and approval of the security contract for the FAC facility.

Background/Context:

The City Council has agreed to provide security services for the FAC facility. An Request for Proposal was advertised and the City received two contract options from KnightHawk Protection Services. The Description of Services differ in the two options. Option #1 would allow for services for the FAC Facility only. Option #2 allows for services at FAC as well as the former City Hall, City Library and parking lots, City Public Works Yard, and Current City Hall.

The Challenge/Problem:

To authorize a contract for security services based upon desired Description of Services.

Stakeholders:

- FAC – Without security services in place, FAC would not be able to operate in a safe and managed way for clients, staff, and volunteers.
- Sweet Home Community – The community of Sweet Home have voiced concerns of safety regarding the FAC facility.
- City Council – The support of the operation of the FAC facility meets Council goals.

Issues and Financial Impacts:

The compensation to the contractor would be \$7,920 per month for services to include security of the former City Hall, City Library and parking lot, Public Works Yard, and Current City Hall.

The compensation to the contractor would be no more than \$29.88 per hour for services for the FAC facility only.

Elements of a Stable Solution:

Authorization of a contract for FAC Security Services.

Options:

1. Option 1 – Do nothing.
2. Option 2– Make a motion to accept Knighthawk Security Contract Option #1 for services only at the FAC site and authorize the City Manager to execute said contract.
3. Option3– Make a motion to accept Knighthawk Security Contract Option #2 for services at the FAC site and additional identified locations and authorize the City Manager to execute said contract.

4. **Recommendation:**

Council discussion to determine the level of services desired.