



# CITY OF SWEET HOME CITY COUNCIL MINUTES

January 10, 2023, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 321 716 901#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

## Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

a) Swearing in of New Councilors - Oath of Office

City Manager Kelcey Young swore in Councilor Coleman, Councilor Richards, Councilor Thorstad, and Councilor Mahler.

b) Nominations and Vote for City of Sweet Home Mayor

Councilor Gourley nominated Councilor Susan Coleman for Mayor.

Councilor Richards nominated Councilor Angelita Sanchez for Mayor.

Motion made by Councilor Gourley.

Voting Yea: Councilor Mahler, Councilor Thorstad, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards.

Councilor Sanchez stated it was an honor to be a woman of color and nominated for Mayor. Councilor Sanchez stated she is happy to be working with Mayor Coleman.

c) Nominations and Vote for City of Sweet Home Pro Tem

Councilor Gourley nominated Councilor Mahler for President Pro Tem.

Councilor Richards nominated Councilor Sanchez for President Pro Tem.

Motion made by Councilor Gourley

Voting Yea: Councilor Mahler, Councilor Trask, Councilor Gourley, Mayor Coleman,

Motion made by Councilor Richards

Voting Yea: Councilor Thorstad, Councilor Sanchez, Councilor Richards

Motion passed for Councilor Mahler for President Pro Tem.

## **Roll Call**

### **PRESENT**

Mayor Susan Coleman

Councilor Greg Mahler

Councilor Dave Trask

Councilor Lisa Gourley

Councilor Joshua Thorstad

Councilor Angelita Sanchez

Councilor Dylan Richards

## **Consent Agenda:**

Motion to approve the Consent Agenda made by Councilor Richards, Seconded by Councilor Gourley.

Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards

- a) Request for Council Action - Municipal Court Judge Contract
- b) Request for Council Action – Contract for Services – Finance Director Pro Tem
- c) Request for Council Action – Contract for Services – Merina and Company

## **Approval of Minutes:**

- a) 2022-12-13 City Council Minutes

## **Recognition of Visitors and Hearing of Petitions:**

Nancy White explained concerns for Code Enforcement Issues affecting her neighborhood. She requested the Council do what they could to increase Code Enforcement efforts.

## **Old Business:**

### **New Business:**

- a) Request for Council Action - Safe Routes to School Hwy 228/2nd Avenue Pedestrian Crossing

Community and Economic Development Director Blair Larsen presented the grant applications for the Safe Routes to School which allows for a pedestrian crossing at HWY 228 and 2nd Avenue.

Motion made by Councilor Richards, Seconded by President Pro Tem Mahler.

Voting Yea: Mayor Coleman, President Pro Tem Mahler Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards

## **Ordinance Bills**

### **Request for Council Action and First Reading of Ordinance Bills**

- a) Request for Council Action - Ordinance No. 1 for 2023 - Ordinance No. \_\_\_\_ - Parking Zone Amendment Ordinance

Community and Economic Development Director Blair Larsen introduced an amendment to the SHMC parking zone.

Motion to move Ordinance No. 1 for 2023 to first reading made by Councilor Richards, Seconded by President Pro Tem Mahler.

Voting Yea: Mayor Coleman, President Pro Tem Mahler Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

Ordinance No. 1 for 2023 was read in its entirety.

Motion to move Ordinance No. 1 for 2023 to second reading made by Councilor Gourley, Seconded by Councilor Richards

Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

Ordinance No. 1 for 2023 was read by title only.

Motion to move Ordinance No. 1 for 2023 to third and final reading made by President Pro Tem Mahler, seconded by Councilor Richards.

Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

- b) Request for Council Action - Ordinance No. 2 for 2023 - Ordinance No. \_\_\_\_ - Vehicle Camping Ordinance

Community and Economic Development Director Blair Larsen introduced a Vehicle Camping Ordinance.

Motion to move Ordinance No. 2 for 2023 to first reading made by Councilor Richards, Seconded by President Pro Tem Mahler.

Voting Yea: Mayor Coleman, President Pro Tem Mahler Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

Ordinance No. 2 for 2023 was read in its entirety.

Motion to move Ordinance No. 2 for 2023 to second reading made by President Pro Tem Mahler, seconded by Councilor Richards.

Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

Ordinance No. 2 for 2023 was read by title only,

Motion to move Ordinance No. 2 for 2023 to third and final reading made by President Pro Tem Mahler, seconded by Councilor Richards.

Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

- c) Request for Council Action - Ordinance No. 3 for 2023 - Ordinance No. \_\_\_\_ - RV Parking Ordinance Amendment

Community and Economic Development Director Blair Larsen introduced a Vehicle Camping Ordinance.

Motion to move Ordinance No. 3 for 2023 to first reading made by Councilor Richards, Seconded by President Pro Tem Mahler.

Voting Yea: Mayor Coleman, President Pro Tem Mahler Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

Ordinance No. 3 for 2023 was read in its entirety.

Motion to move Ordinance No. 3 for 2023 to second reading made by President Pro Tem Mahler, seconded by Councilor Richards.

Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

Ordinance No. 3 for 2023 was read by title only.

Motion to move Ordinance No. 3 for 2023 to third and final reading made by Councilor Richards, seconded by President Pro Tem Mahler.

Voting Yea: Mayor Coleman, President Pro Tem Mahler, Councilor Trask, Councilor Gourley, Councilor Thorstad, Councilor Sanchez, Councilor Richards.

**Reports of Committees:**

Ad Hoc Committee on Health

A video was shared that showed construction of the FAC facility and the volunteers working on the huts. Many of the volunteers were students. Council wanted to recognize Dr. Larry Horton, the wood-shop teacher and students for their hard work in making this happen.

Administrative and Finance/Property

- a) 2022-12-13 Administrative, Finance and Property Committee Minutes

Area Commission on Transportation

Chamber of Commerce

Charter Review Committee

Council of Governments

Legislative Committee

Library Advisory Board

Park and Tree Committee

Solid Waste Advisory Council

Youth Advisory Council

**Reports of City Officials:**

Mayor's Report

Mayor Susan Coleman stated she wants to hear from every City Councilor and wants them to express their voice, because they represent those who voted for them.

Mayor Coleman stated she would be taking any request for Boards and Committees and will make committee assignment at the next meeting.

City Manager's Report

City Manager Kelcey Young congratulated the newly elected Council members and thanked Council for all of their hard work and sacrifice.

CM Young reported the FAC facility is hoping to open on Thursday. The City will then start a Take Back the Community Initiative. The Police Department parking lot will be available as overflow if FAC becomes full. A reminder was given that the Police Department can trespass anyone who is on private property without permission. She urged property owners to call and stated Neighborhood Watch Programs can be helpful.

The Dog Park is now open in Northside Park. The City is now certified as a Pet Friendly City.

There was discussion regarding the Army Corp of Engineers lowering the level of Green Peter and Foster Lakes. There will be a Public Meeting on the topic and CM Young plans to attend.

**Department Director's Reports (1st meeting of the Month)**

Library Services Director

- a) Library Director Report December 2022
- A written report was included in the packet.

Community and Economic Development Director

- a) CEDD Monthly Report December 2022

A written report was included in the packet.

Public Works Director

- a) Public Works Monthly Report December 2022

A written report was included in the packet.

- b) Monthly Report - Mahler Water Reclamation Facility

An update on the Mahler Water Reclamation Project was included in the packet.

**Department Director's Reports** (2nd meeting of the Month)

Finance Director

- a) Finance FY 22 End of the Year Summary Report

Matt Brown, Interim Finance Director, presented an End of the Year Summary Report for FY 22. He reported a Public Hearing for the adopting of a Supplemental Budget for FY 22 will be on the agenda for the next meeting.

Police Chief

City Attorney

**Council Business for Good of the Order**

**Adjournment**

The meeting adjourned at 7:48 PM.

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder