



# CITY OF SWEET HOME CITY COUNCIL MINUTES

February 08, 2022, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 473 954 605#

This video stream and call-in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

## Call to Order and Pledge of Allegiance

The meeting was Called to Order at 6:30 PM.

## Roll Call

### PRESENT

President Pro Tem Diane Gerson  
Councilor Dave Trask  
Councilor Lisa Gourley  
Councilor Susan Coleman  
Councilor Angelita Sanchez  
Councilor Dylan Richards

### ABSENT

Mayor Greg Mahler

### STAFF

Community and Economic Development Director Blair Larsen  
Police Chief Jeff Lynn  
Finance Director Brandon Neish  
City Attorney Robert Snyder  
Library Service Director Megan Dazey  
Administrative Services Manager Julie Fisher  
Public Works Director Greg Springman (online)

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

Motion to approve the Absence of Mayor Mahler

Motion made by Councilor Gourley, Seconded by Councilor Trask.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

**Consent Agenda:**

Motion to approve the Consent Agenda made by Councilor Gourley, Seconded by Councilor Richards.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Approval of Minutes:

- a) 2022-01-25 City Council Meeting - ES
- b) 2022-01-25 City Council Meeting - WS
- c) 2022-01-25 City Council Meeting Minutes
- d) 2022-02-01 City Council Minutes - SP

**Recognition of Visitors and Hearing of Petitions:**

Josh Victor requested a Local Improvement District expansion to cover the Mill Site property which he just purchased from Linn County.

There was discussion regarding his plans to build transitional housing.

- a) Government Portfolio Advisors Investment Presentation

Gerritt Cudahey and Whitney Maher presented an overall Investment Portfolio report. There were no questions from the Council.

**New Business:**

- a) Request for Council Action – Appointment of Manager Pro Tem

Motion to approve Resolution No. 4 for 2022 made by Councilor Richards, Seconded by Councilor Trask.

Discussion ensued. Councilor Gourley requested a time limit on the duration.

Councilor Richards amended his motion to add Council review of Resolution No. 4 for 2022 on April 12, 2022, Seconded by Councilor Gourley.

Motion made by Councilor Richards, Seconded by Councilor Gourley.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Motion to Approve Resolution No. 4 for 2022 as amended made by Councilor Richards, Seconded by Councilor Trask.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

- b) Request for Council Action - Annual Adoption of City Investment Policy

Gerritt Cudahey introduced the revisions to the Investment Policy explaining edits were necessary to line policies with statute.

Motion to approve Adoption of the Investment Policy for the City of Sweet Home.

Motion made by Councilor Gourley, Seconded by Councilor Richards.  
Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

## **Old Business:**

- a) Request for Council Action - Lease Agreement with FAC for Managed Outreach and Community Resource Facility

Manager Pro Tem Larsen introduced the lease agreement for a managed outreach facility in the Public Works yard and acknowledged FAC has been approached directly by County Commissioners who are willing to donate property to FAC provided the City is in agreement.

Staff recommendation was to not approve a lease agreement for the Public Works yard.

Staff requested direction moving forward. By Consensus Council still desires an Agreement for Services with FAC and is willing to donate the old city hall annex building. By Consensus the Council still agreed to provide night security for the managed outreach facility.

Council indicated consent for FAC to take property from Linn County, or another private property owner. The Council also agreed by Consensus to include site improvements for a shared driveway which would include a gravel road base, and water and sewer infrastructure (using 50K of Marijuana Tax Funds only). The Council agreed to also allow an easement for FAC and Linn County.

Motion to enter into an agreement with FAC in running a facility and supporting the idea of the County giving property to FAC.

Motion made by Councilor Gourley, Seconded by Councilor Sanchez.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez

Voting Nay: Councilor Richards

Motion to authorize an easement thru Public Works yard for FAC and Linn County

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

## **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

- a) Request for Council Action – Centurylink Franchise Agreement

Motion to move Ordinance Bill No. 2 for 2022 to first reading.

Motion made by Councilor Trask, Seconded by Councilor Richards.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Ordinance Bill No. 2 for 2022 was read in its entirety.

Motion to move Ordinance Bill No. 2 for 2022 to a second reading by title only on February 22, 2022.

Motion made by Councilor Trask, Seconded by Councilor Sanchez.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

## Second Reading of Ordinance Bills

### Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Ordinance Bill No. 1 for 2022 - Sweet Home Ordinance Amending Certain Sections of SHMC Chapter 15.01 Administration and Enforcement - Building Code and SHMC Chapter 15.03 Various Codes with Expediency Clause

Ord Bill No. 1 was read by title only

Motion to adopt Ordinance Bill No, 1 for 2022.

Motion made by Councilor Trask, Seconded by Councilor Coleman.

Voting Yea: President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

### **Reports of Committees:**

#### Solid Waste Advisory Council

- a) Opportunity to Recycle Report

The Opportunity to Recycle Report was included in the packet.

### **Reports of City Officials:**

#### Mayor's Report

No Report

#### City Manager's Report

Manager Pro Tem Larsen shared an article in the Oregon Site Selector Magazine which targets decision makers looking for sites for their businesses. Two ads were purchased using Economic Development funds.

Manager Pro Tem Larsen was contacted and interviewed by Oregon Business Magazine regarding the Real Estate Market in Sweet Home. That article will be in the March edition.

The Linn County property known as the Mill Property has sold via auction to Josh Victor.

The League of Oregon Cities are seeking support regarding HB 4056 and SB1506 both addressing marijuana sales. Consensus of the Council was to support the LOC efforts.

The Council Training scheduled for February 18<sup>th</sup> thru 20<sup>th</sup> has been postponed.

### **Department Director's Reports (1st meeting of the Month)**

#### Library Services Director

- a) Sweet Home Public Library Monthly Report for January 2022

A written report was included in the packet.

#### Community and Economic Development Director

- a) CEDD Monthly Report January 2022

A written report was included in the packet.

#### Public Works Director

- a) Public Works Monthly Report January 2022

A written report was included in the packet.

#### City Attorney

No Report

**Council Business for Good of the Order**

Councilor Gerson announced the first SHOCASE Oregon Film Festival on Saturday.

**Adjournment**

The meeting was adjourned at 8:30 PM.

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder