



CITY OF SWEET HOME BUDGET COMMITTEE MINUTES

April 29, 2020, 6:00 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Call to Order

The meeting was called to order at 6:00 PM.

- a) The Budget Committee will hold a Budget Committee meeting on April 29, 2020 at 6:00 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, committee members, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. The City of Sweet Home is streaming the meeting via the Microsoft Teams platform, there will be opportunity for public input via the live stream. To view the Budget Committee meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor and Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

Roll Call

PRESENT

Mayor Greg Mahler
Councilor Diane Gerson
Councilor Dave Trask
Councilor James Goble (video)
Councilor Cortney Nash (video)
Councilor Lisa Gourley
Councilor Susan Coleman
Committee Member Bob Briana
Committee Member Derek Dix
Committee Member Dave Journey
Committee Member David Lowman
Committee Member Gerritt Schaffer (video)
Committee Member Kenneth Hamlin (video)
Committee Member Lisa Wilson

Review and Discussion of Proposed 2020-2021 Budget

- a) Election of Chair
Nomination for Chair of Budget Committee
Kenneth Hamlin nominated himself
Motion made by Committee Member Hamlin.
Roll Call Vote: Voting Yea: Mayor Mahler, Councilor Gerson, Councilor Trask, Councilor Goble, Councilor Nash, Councilor Gourley, Councilor Coleman, Committee Member Briana, Committee Member Dix, Committee Member Journey, Committee Member Lowman, Committee Member Schaffer, Committee Member Hamlin, Committee Member Wilson
- b) Election of Vice Chair
Nominations for election of Vice Chair of the Budget Committee
David Lowman nominated himself for Vice Chair
Motion made by Committee Member Lowman.
Roll Call Vote: Voting Yea: Mayor Mahler, Councilor Gerson, Councilor Trask, Councilor Goble, Councilor Nash, Councilor Gourley, Councilor Coleman, Committee Member Briana, Committee Member Dix, Committee Member Journey, Committee Member Lowman, Committee Member Schaffer, Committee Member Hamlin, Committee Member Wilson
- c) Budget Training
Finance Director Brandon Neish gave an overview of the Budget Committee responsibility and goals, stressing the importance of Public Input.
The Budget Process was reviewed and explained. Budget Committee responsibilities and official duties were reviewed.
A video explaining property taxes and compression was viewed. There was discussion on the Permanent Tax Rate for the City of Sweet Home.
- d) Budget Message
City Manager Ray Towry read the prepared Budget Message from the proposed Budget pages 1-3 of the 2020-2021 Proposed Budget.
- e) Review and Set Budget Meeting Dates
Proposed Dates: Tuesday, May 5 - 6pm
Thursday, May 14 - 6pm
Tuesday, May 19 - 6pm

The above dates have been set for future budget meetings:

Adjournment

The meeting adjourned at 7:02 PM

Mayor

ATTEST:

City Manager – Ex Officio City Recorder