



# CITY OF SWEET HOME CITY COUNCIL MINUTES

April 28, 2020, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Call to Order and Pledge of Allegiance

The meeting was called to order at 6:33 PM.

Mayor Mahler called for a Moment of Silence for the tragic loss of a family in a house fire.

## Roll Call

PRESENT

Mayor Greg Mahler

President Pro Tem Diane Gerson

Councilor Cortney Nash (video)

Councilor Dave Trask

Councilor James Goble (video)

Councilor Lisa Gourley

Councilor Susan Coleman

## Consent Agenda:

Motion to approve the Consent Agenda as amended (Error noted by Councilor Gerson, SHOWCASE grant was \$500.00 not \$5,000)

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

Motion made by President Pro Tem Gerson, Seconded by Councilor Trask.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- a) Request for Council Action – Appointment to Budget Committee

Approval of Minutes:

- a) 2020-04-14 City Council Meeting Minutes
- b) 2020-04-22 Executive Session Minutes

### **Recognition of Visitors and Hearing of Petitions:**

Commissioner Will Tucker gave an update on COVID-19. Commissioner Tucker reported Linn County is creating a written plan to submit to the Governor's office, for re-opening the county. A consortium of 7 county park directors have created a plan proposing county parks open by only allowing camping at every other spot.

The proposals carefully moves Oregon towards opening. Mayor Mahler thanked Commissioner Tucker for his efforts.

### **Old Business:**

- a) Request for Council Action – City Council FY 2020-2021 Goals

Motion to add "community members" to the goals.

Motion made by Councilor Gerson, Seconded by Councilor Trask

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Motion to adopt Resolution No. 8 for 2020 - A Resolution Adopting the City of Sweet Home Vision Statement, Mission Statement, and Fiscal Year 2020-2021 City Council Goals.

Motion made by Councilor Coleman, Seconded by Councilor Gourley.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

### **New Business:**

- a) Proclamation - Mental Health Month - May 2020

Mayor Mahler read the proclamation for Mental Health Month.

- b) Request for Council Action - Resolution No. 9 for 2020 - A Resolution Setting Fees

Motion to adopt Resolution No. 9 for 2020 - A Resolution to Set Public Information, Records, Research, Service and Miscellaneous Fees.

Motion made by Councilor Goble, Seconded by Councilor Coleman.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- c) Request for Council Action - Local Improvement District Amendments

City Attorney Snyder presented the request explaining the ordinance pertaining to Local Improvement District (LID) procedures has not been updated in many years. The City is expecting a LID in the near future, so staff has proposed updates to the current code.

Motion to move Ordinance Bill No. 6 for 2020 - Sweet Home Ordinance Amending SHMC Chapter 3.16 Pertaining to Local Improvement Districts to first reading.

Motion made by Councilor Goble, Seconded by Councilor Trask.  
Roll Call Vote: Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman  
Voting Nay: President Pro Tem Gerson

- d) Request for Council Action – Ordinance No. 7 for 2020 – Water System in Critically Affected Chemical Area

The item came before Council at a community members request, asking to reconnect to wells that have passed DEQ safe water testing and disconnect from city water service. There was discussion on the topic. The Council requested more information on testing and to define "consistently" for test results, the cost to reconnect and disconnect, and how many times the City would allow connection and disconnection.

Motion to table the proposed Ordinance, Ordinance No. 7 for 2020- Water System in Critically Affected Chemical Area.

Motion made by Councilor Trask, Seconded by President Pro Tem Gerson.  
Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- e) Continuance of Public Hearing – Ordinance No. 8 for 2020 -Text Amendments to Title 15.12 Flood Hazard Area Regulations

The Public Hearing was opened at 8:10 PM

Mayor Mahler read the Public Hearing Disclosure Statement and explained the Public Hearing process.

Mayor Mahler asked Council if any had any Exparte, Conflict of Interest, or Personal Bias, by Roll Call Vote. There was none.

A Staff Report was given by Community and Economic Development Director Blair Larsen explaining the proposed ordinance is in regard to flood hazard regulation of our development code and specifies how any development is to occur in the flood area. The model code is heavy influenced by federal regulations. Flood Insurance eligibility is dependent on the City having an ordinance that fits with those regulations. Department of Land Conservation and Development (DLCD) has recommended the ordinance and the City is asking to replace current regulations with proposed model code. The Sweet Home Planning Commission recommended adopting these amendments.

Public Comment: None

Testimony in Favor: None

Testimony in Opposition: None

Neutral Testimony: None

Public Hearing Closed at 8:15 pm

There was discussion on how the public could attend and make comment.

Motion to approve Ordinance No. 8 for 2020 - An Ordinance Amending the Sweet Home Municipal Code Chapter 15.12 Flood Hazard Regulations.

Motion made by Councilor Gourley, Seconded by President Pro Tem Gerson.  
Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

## **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

Ordinance No 6 for 2020 - Sweet Home Ordinance Amending SHMC Chapter 3.16 Pertaining to Local Improvement Districts was read in its entirety.

Motion to move Ordinance No 6 for 2020 - Sweet Home Ordinance Amending SHMC Chapter 3.16 Pertaining to Local Improvement Districts to second reading.

Motion made by Councilor Coleman, Seconded by Councilor Gourley.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Ordinance No. 8 for 2020 - An Ordinance Amending the Sweet Home Municipal Code Chapter 15.12 Flood Hazard Regulations was read in its entirety

Motion to move Ordinance No. 8 for 2020 - An Ordinance Amending the Sweet Home Municipal Code Chapter 15.12 Flood Hazard Regulations.to second reading

Motion made by Councilor Coleman, Seconded by Councilor Gourley.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Absent: Councilor Nash (AB) (9:03PM)

Second Reading of Ordinance Bills

None

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Request for Council Action - Ordinance No. 5 for 2020 - Sweet Home Ordinance Pertaining to Special Events

Ordinance No. 5 for 2020 was read by title only.

Motion to Approve Ordinance Bill No. 5 for 2020, Ordinance No,1285 - An Ordinance Pertaining to Special Events.

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Absent: Councilor Nash (AB),

Mayor's Report

Mayor Mahler gave a reminder of the 6 pm Budget Committee meeting on April 29th.

City Manager's Report

City Manager Towry reminded the Council of the Budget Committee and asked who would be in attendance.

City Manager Towry gave a COVID-19 update.

PW Director Springman reported on a large water leak that was found and repaired. Studies were completed prior to the repair and showed a significant reduction that is estimated to be a water loss savings 327K gal per day, which is approximately 30% of winter production.

City Manager Ray Towry presented the Senior Banner project which honors 170 Sweet Home High School Seniors who were not able to finish normal Senior actives due to COVID-19. The banners will be hung on Main Street until the Veteran Hero Banners go up.

## **Department Director's Reports (2nd meeting of the Month)**

Finance Director

- a) March 2020 Monthly Report

Along with the written report included in the packet, Finance Director Neish gave a financial snapshot thru the end of the third quarter and projections thru end of June for the Police, Library, Streets, Water, Wastewater and General Funds.

Police Chief

- a) Police Department Report

A written monthly report was included in the packet.

**Adjournment**

With no further business, the meeting adjourned at 9:37 PM.

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder