



FEMA

September 9, 2025

Stephen Richardson
State Hazard Mitigation Officer
Oregon Department of Emergency Management
3930 Fairview Industrial Drive SE
Salem, Oregon 97302

Reference: Adoption Needed to Finish Linn County Multi-Jurisdictional Hazard Mitigation Plan Process

The Risk Analysis Branch of FEMA Region 10 Mitigation Division has determined the multi-jurisdictional mitigation plan meets all applicable FEMA mitigation planning requirements¹. An adoption resolution by a plan participant is needed for FEMA plan approval.

Mitigation plans may include additional content to meet Element H: Additional State Requirements or content the local government included beyond applicable FEMA mitigation planning requirements. Determination that the plan is Approvable Pending Adoption (APA) does not include the review or approval of content that exceeds these applicable FEMA mitigation planning requirements.

Local governments, including special districts, with a plan status of APA are not eligible for FEMA mitigation grant programs with a mitigation plan requirement. The next step in the approval process is to formally adopt the mitigation plan and send a resolution to the state for submission to FEMA. Sample adoption resolutions can be found in Appendix A of the Local Mitigation Planning Policy Guide.

An approved local mitigation plan, including adoption by the local government, is one of the conditions for applying for and/or receiving FEMA mitigation grants.

Participating jurisdictions that adopt the plan more than one year after APA status has been issued must either:

- Validate that their information in the plan remains current with respect to both the risk assessment (no recent hazard events, no changes in development) and their mitigation strategy (no changes necessary); or
- Make the necessary updates before submitting the adoption resolution to FEMA.

¹ Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and National Dam Safety Program Act, as amended; 44 CFR Part 201, Mitigation Planning; and Local Mitigation Planning Policy Guide (FP-206-21-0002).

Sincerely,

WENDY L SHAW

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Wendy Shaw, P.E.
Risk Analysis Branch Chief
Mitigation Division

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Attachment: Local Mitigation Plan Review Tool