



CITY OF SWEET HOME LIBRARY BOARD MINUTES

September 11, 2025, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 4:30 PM.

Roll Call

PRESENT

Chair Eva Journey
Vice Chair Kelsey Hicks
Committee Member Jen Castaneda
Committee Member Caryn Wise

ABSENT

Committee Member Jim Corley

STAFF

Megan Dazey, Library Services Director
Cecily Hope Pretty, Deputy City Manager
Adam Leisinger, Special Projects Manager

Review & Approval of Minutes

- a) 2025-07-10 Library Board Work Session Minutes
- b) 2025-07-10 Library Board Meeting Minutes

Committee Member Wise moved to approve the minutes as presented. Committee Member Castaneda seconded the motion. The motion carried by the following vote:

AYE: Journey, Hicks, Castaneda, Wise

NAY: None

ABSENT: Corley

Report of the Library Services Director

- a) Director's Report – September 2025

Director Dazey stated that the library's Saturday hours would change to 10:00 AM to 3:00 PM effective in October to standardize opening times and coincide with the Community Market's season. She noted that the summer reading program had concluded and staff was still collecting final counts. She stated that the winner would be named "Kid Librarian" and would be allowed to select a collection for display. She noted that the Teen Clothing Drive was underway and asked for additional donations before the giveaway on September 29th. She added that it was open to any teens, not just Sweet Home residents. She stated there were no updates regarding a new building for the library but she was a participant in a group

discussing a new building for the school district and was gathering information. She highlighted the receipt of a final check from the Alheit Trust toward the library. She stated that the Delivery System Transformation Committee and the Regional Planning Council of IHNCCO approved the library's 2025 New Partner Engagement proposal for funding in the amount of \$15,000 for harm reduction materials, which would be shared with Lebanon and Albany Public Libraries. She noted that she was elected Treasurer of the Association of Rural and Small Libraries effective January 2026 to December 2028. She stated she would be attending and presenting at the Association of Rural and Small Libraries conference in Albuquerque, New Mexico from September 17th to 20th.

Chair Jurney asked if Director Dazey anticipated a decrease in patronage due to the beginning of the school year. Director Dazey replied that it typically remained steady. Chair Jurney asked if the library planned to do Battle of the Books. Director Dazey replied that one of the local schools planned to do one so the library would find out what the school was using and host the other available program.

No action was required for this item.

Statistics

- a) Statistics – September 2025

Director Dazey

No action was required for this item.

Fiscal Report

There was no fiscal report to be heard.

Old Business

- a) New Library Building – Potential Work Session

Director Dazey stated that there was a new 2.7 acre property available with an entrance off Main Street and suggested an additional Work Session to discuss the new library location.

Chair Jurney suggested that the Work Session be held November 13th due to her planned absence at the October meeting.

There was consensus to hold the Work Session at 3:00 PM on November 13th.

New Business

- a) Library Newsletter – September 2025

The newsletter was available in the agenda packet.

No action was required for this item.

Adjournment

There being no further discussion, the meeting was adjourned at 4:49 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board