



CITY OF SWEET HOME CITY COUNCIL MINUTES

October 24, 2023, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WiFi Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:37 PM

Roll Call

PRESENT

Mayor Susan Coleman
Councilor Angelita Sanchez
Councilor Lisa Gourley
Councilor Dave Trask
Councilor Josh Thorstad
Councilor Dylan Richards

ABSENT

President Pro Tem Greg Mahler

STAFF

Kelcey Young, City Manager
Blair Larsen, Community and Economic Development Director
Jason Ogden, Police Chief
Greg Springman, Public Works Director
Robert Snyder, City Attorney
Megan Dazey, Library Director
Adam Leisinger, Communications Manager
Matt Brown, Finance Director
Angela Clegg, Tourism and Economic Development Coordinator

GUESTS

Madison Yock, Alyrica, 526 N 19th Street, Philomath, OR 97370
Chase Ballard, Alyrica, 526 N 19th Street, Philomath, OR 97370
Dave Miller, 1200 10th Avenue, Sweet Home, OR 97386
Randy Schoonover, 956 Long Street, Sweet Home, OR 97386
Cathy Burks, 41861 N River Drive, Sweet Home, OR 97386
Jeff Parker, 1300 1st Avenue, Sweet Home, OR 97386

MEDIA

Ethan Hoagland, New Era

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

A motion to excuse President Pro Tem Mahler's absence was made by Councilor Trask, seconded by Councilor Richards.

Voting Yea: Councilor Sanchez, Councilor Gourley, Councilor Trask, Mayor Coleman, Councilor Thorstad, Councilor Richards

Consent Agenda:

A motion to approve the consent agenda was made by Councilor Richards, seconded by Councilor Trask.

Voting Yea: Councilor Sanchez, Councilor Gourley, Councilor Trask, Mayor Coleman, Pro Tem Mahler, Councilor Thorstad, Councilor Richards.

Absent: Pro Tem Mahler

Approval of Minutes:

- a) 2023-10-10 City Council Meeting Minutes

Recognition of Visitors and Hearing of Petitions:

- a) Swearing in of Officers Mark Birkett and Jayson Sanchez to the Sweet Home Police Department

City Manager Kelcey Young and Police Chief Jason Ogden swore in and welcomed Officers Birkett and Sanchez.

- b) Recognition of Employees-Harvest Festival

City Manager Young recognized Trish Rice for her work with the City.

City Manager Young gave a presentation and recognized staff for their work on the Harvest Festival.

- c) Recognition of Employees-Let's Paint the Town

City Manager Young recognized staff for their work on the Paint the Town project.

Old Business:

- a) Request for Council Action - Mahler WRF Interim Improvement Project increased contingency

Public Works Director Greg Springman presented the purposes for the contingency increase.

A motion to approve the Mahler WRF Interim Improvement Project contingency increase was made by Councilor Trask, seconded by Councilor Richards.

Voting Yea: Councilor Sanchez, Councilor Gourley, Councilor Trask, Mayor Coleman, Pro Tem Mahler, Councilor Thorstad, Councilor Richards.

Absent: Pro Tem Mahler

New Business:

- a) Telecommunications Franchise Agreement with Alyrica Networks, Inc.

CEDD Director Larsen introduced the Alyrica agreement. Madison Yock of Alyrica, and Chase Ballard of Alyrica, presented the services and fees for customers.

A motion to approve and conduct the first reading of Ordinance Bill No. 16 for 2023 for the Telecommunications Franchise Agreement with Alyrica Networks, Inc. was made by Councilor Trask, seconded by Councilor Sanchez.

Voting Yea: Councilor Sanchez, Councilor Gourley, Councilor Trask, Mayor Coleman, Pro Tem Mahler, Councilor Thorstad, Councilor Richards.

Absent: Pro Tem Mahler

A motion to conduct the second reading by title only was made by Councilor Sanchez, Seconded by Councilor Richards.

Voting Yea: Councilor Sanchez, Councilor Gourley, Councilor Trask, Mayor Coleman, Pro Tem Mahler, Councilor Thorstad, Councilor Richards.

Absent: Pro Tem Mahler

- b) Conversion of 10th and 13th Avenues between Main Street and Long Street to One-Way Traffic Only

CEDD Director Larsen presented Resolution 30 for 2023 to the City Council. There was discussion between Councilors and staff.

Dave Miller, Randy Schoonover, Kathy Burks, and Jeff Parker gave testimony regarding the change of traffic patterns and parking on 10th and 13th Avenues.

A motion to table Resolution No. 30 for 2023 to November 14, 2023 was made by Councilor Gourley, seconded by Councilor Trask.

Voting Yea: Councilor Gourley, Councilor Trask, Mayor Coleman, Councilor Richards

Voting Nay: Councilor Thorstad, Councilor Sanchez

Absent: Pro Tem Mahler

- c) Request for Council Action – Reviewing and Approving the Contract for OpenGov Services

City Manager Young presented information regarding the OpenGov Services Contract.

A motion to approve the Contract for OpenGov Services was made by Councilor Sanchez, seconded by Councilor Richards.

Voting Yea: Councilor Sanchez, Councilor Gourley, Councilor Trask, Mayor Coleman, Councilor Thorstad, Councilor Richards.

Absent: Pro Tem Mahler

- d) Request for Council Action - Approval to Sign the Lower Sankey Park Phase III Grant Agreement

Tourism and Economic Development Coordinator Clegg discussed the grant agreement.

A motion to approve the City Manager to sign the Lower Sankey Park Phase III Grant Agreement was made by Councilor Sanchez, seconded by Councilor Trask.

Voting Yea: Councilor Sanchez, Councilor Gourley, Councilor Trask, Mayor Coleman, Councilor Thorstad, Councilor Richards.

Absent: Pro Tem Mahler

Ordinance Bills

None

Reports of Committees:

None

Reports of City Officials:

City Manager's Report

City Manager Young gave a report to the Councilors.

Mayor's Report

Mayor Coleman gave a report to the Councilors.

Department Director's Reports (1st meeting of the Month)

Library Services Director

- a) Library Director's Report September 2023

Community and Economic Development Director

- a) Community & Economic Development Department Monthly Report for September, 2023

Public Works Director

None

Department Director's Reports (2nd meeting of the Month)

Finance Director

- a) July-September 2023 Quarterly Report

Matt

Police Chief

- a) EnterTextHere

Chief

City Attorney

None

Council Business for Good of the Order

Councilor Sanchez discussed the current issues with Green Peter and Foster Reservoirs.

Adjournment

The meeting was adjourned at 8:34 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder