



# CITY OF SWEET HOME BUDGET COMMITTEE MINUTES

April 20, 2022, 6:00 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

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## Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. The phone lines will open 15 minutes prior to the meeting start time. Meeting ID: 573 783 716#

This video stream and call-in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor as Chairperson of the meeting.

## Call to Order

The meeting was Called to Order at 6PM.

## Roll Call

### PRESENT

Mayor Greg Mahler  
Councilor Diane Gerson  
Councilor Dave Trask  
Councilor Lisa Gourley  
Councilor Angelita Sanchez  
Councilor Dylan Richards  
Councilor Susan Coleman (6:06)  
Committee Member Bob Briana  
Committee Member David Lowman  
Committee Member Kenneth Hamlin  
Committee Chair Josh Thorstad (6:02)

### ABSENT

Committee Member Derek Dix

### STAFF

Finance Director Brandon Neish  
Community and Economic Development Director Blair Larsen  
Administrative Services Manager Julie Fisher  
City Manager Pro Tem Christy Wurster  
Police Chief Jeff Lynn  
Public Works Director Greg Springman

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

## MEDIA

Benny Westcott, The New Era

### Review and Discussion of Proposed Budget

a) Community Center

The City of Sweet Home collects reimbursements for expenses occurred in operation of the Senior Center and Sweet Home Boys and Girls Club.

b) Building Reserve

The Building Reserve Fund was used as a holding spot for purchasing and construction for City Hall. Currently the fund is in a negative balance due to holding the loan for purchasing the building. This was a 10 year loan at 2.5%.

c) Special Assessment

The Special Assessment fund is for outstanding funds related to the Mid-Way Foster Improvement Project. As funds come in, they are transferred to the General Fund.

d) Parks and Recreation

The Parks and Recreation fund is the fund donations come in to be used for park projects or functions. Park System Development charges also are added to this fund.

e) Water

The Water Fund includes for Divisions: Water Treatment and Operation Funds, Water System Development Funds, Water Depreciation Funds, and Water Capital Funds. It was noted the ARPA funds that were received, with the remaining to be received July 2023. No rate increases were proposed.

f) Wastewater

The Wastewater Funds include four divisions: Wastewater Treatment and Operation Funds, Wastewater System Development Funds, Wastewater Depreciation Funds, and Wastewater Capital Funds. No rate increases were proposed. The Wastewater Treatment Plant Project is the focus of the fund.

g) Stormwater

The Stormwater Fund has three divisions: Stormwater Operation Funds, Stormwater System Development, and Stormwater Capital. No rate increases were proposed. It was discussed that DEQ Stormwater requirements change when the City's population reach 10K. A study completed showed that the current \$3 fee will need to be raised to \$4 when the population increases to 10K.

h) Streets

The Street Funds include three divisions: The Street Maintenance and Improvement Funds, The Gas Tax Funds, and the PATH Program. One FTE was added back to replace a position lost during COVID. The City received 140K in Cares Funds to replace the loss revenue in Gas Tax.

i) Weddle Bridge

There was brief discussion on upgrades to the Weddle Bridge and upgrades to the bridge.

j) Special Events

The Special Event Fund was created for the Zombie Zoup and the Sweetheart Run. The Sweetheart Run is the only active event currently. The fund has some revenue to support the Sweetheart Run if it returns. The Special Event Fund is for events that take revenue in.

There was discussion on the 5K that goes to the Sweet Home Community Foundation for their Grant Program and 10K that is in the General Fund for Community Events. There is

also 15k reserved for the Harvest Festival and Movies in the Park. All of these funds discussed are separate from the Special Event Fund.

k) Public Transit

The Public Transit fund is a pass thru fund for monies received for transportation and used for operation of the Sweet Home Dial a Bus and the Senior Shuttle.

l) Economic Development

The Economic Development Fund was created when left over Community and Development Block Grant monies were released by the Federal Government for Economic Development purposes. The fund currently has \$309,320.00 remaining for any project the Council decides is a good use of those funds. It was noted this fund was for any Economic Development opportunities.

**Recognition of Visitors and Public Comment Period**

There was no public comment.

**Motion Approving the Budget and Levying Taxes**

a) Motion to Approve the Budget and Levy Taxes

Motion to approve the Amended Budget for the FY 2022-2023 in the amount of \$32,530,009 by Committee Member Hamlin, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, Councilor Gerson, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Coleman, Councilor Richards, Committee Member Briana, Committee Member Lowman, Committee Member Hamlin, Committee Member Thorstad

Motion to approve the Sweet Home Property tax for the FY 2022-2023 at the rate of \$1.4157 pre \$1,000 of assessed value for the Permanent Levy, \$6.30 per \$1,000 assessed value for the Police Local Option Levy, and the amount of \$1.17 per \$1,000 of assessed value for the Library Services Local Option Levy made by Councilor Coleman and seconded by Councilor Gerson.

Voting Yea: Mayor Mahler, Councilor Gerson, Councilor Trask, Councilor Gourley, Councilor Sanchez, Councilor Coleman, Committee Member Briana, Committee Member Hamlin, Committee Member Thorstad

Voting No: Councilor Richards, Committee Member David Lowman

**Adjournment**

The meeting adjourned at 7:49 PM.