



# REQUEST FOR COUNCIL ACTION

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**Title:** Request for Council Action – Resolution No. 1 for 2025 – Appropriating Funds to the Library Fund

**Preferred Agenda:** January 28, 2025

**Submitted By:** Cecily Hope Pretty, Assistant City Manager Pro Tem

**Reviewed By:** Jason Ogden, City Manager Pro Tem / Police Chief  
Matt Brown, Finance Director

**Type of Action:** Resolution  Motion  Roll Call  Other

**Relevant Code/Policy:** Fiscal Year 2024-2025 Annual Budget

**Towards Council Goal:** Be an Effective & Efficient Government

**Attachments:** Resolution No. 1 for 2025

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**Purpose of this RCA:**

To appropriate funds intended for future library development into the Library Fund.

**Background/Context:**

In February 2022, the City of Sweet Home received \$500,000 from the Colorado Land Trust as a donation to support construction of a future library site. In December 2024, the City received another donation for the library from the Christl Alheit Revocable Living Trust in the amount of \$355,695.70.

**The Challenge/Problem:**

At some point in 2022, during a restructuring of City funds, the initial donation amount was moved out of the Library Fund and no longer marked as dedicated to the library. Approval of these appropriations will allow both donations to be moved to Capital Outlay in the Library Fund and available for their intended use. Additionally, the City's finances are undergoing audits and staff can now provide more accurate appropriation amounts in the Reserve Fund and Library Fund, which are reflected in the attached Resolution.

**Issues and Financial Impacts:**

There are no anticipated financial impacts as the funds are already available; approval of the appropriations will ensure monies are in the correct funds and available for future library-related capital outlay expenses. A total of \$856,000 (the rounded sum of the two donations) will be available for capital outlay in the Library Fund if approved.

**Options:**

1. *Do nothing:* The City Council could choose not to appropriate the funds to the Library Fund. This may lead to funds intended for the library being used for unintended purposes in the future.
2. *Approve a portion of the appropriation:* The City Council could choose to appropriate only a portion of the proposed funds to the Library Fund. This may also lead to funds intended for the library being used for unintended purposes, though a lesser amount.
3. *Approve appropriation of the funds as proposed:* The Library Fund will receive the full appropriation amount and the library will have full access to funding intended for future capital improvements related to a new library site.

**Recommendation:**

Staff recommends Option 3: Approve appropriation of the funds as proposed.