



# REQUEST FOR COUNCIL ACTION

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**Title:** 2023-25 DLCD Housing Planning Assistance Grant—Housing Production Strategy

**Preferred Agenda:** July 25, 2023

**Submitted By:** Blair Larsen, Community & Economic Development Director

**Reviewed By:** Kelcey Young, City Manager

**Type of Action:** Resolution  X  Motion \_\_\_\_ Roll Call \_\_\_\_ Other \_\_\_\_

**Relevant Code/Policy:** City of Sweet Home Comprehensive Plan Chapter 4: Residential Lands and Housing

**Towards Council Goal:** Aspiration I: Desirable Community

**Attachments:** Resolution No. 19 for 2023: Technical Assistance Grant Application to DLCD  
Exhibit A: 2023-25 DLCD Housing Planning Assistance Grant Application

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## **Purpose of this RCA:**

The purpose of this RCA is to request Council authorization for the Mayor to sign a grant application to the Oregon Department of Land Conservation and Development for housing planning assistance to continue implementation of House Bill 2003 (Housing Supply) by conducting a Housing Production Strategy.

## **Background/Context:**

In 2019, the Oregon Legislature passed House Bill 2003, which mandated that cities with a population over 10,000 develop and adopt a housing needs analysis and housing production strategy. The population of the City of Sweet Home now exceeds 10,000. The City recently adopted an updated Housing Capacity Analysis (formerly referred to as a Housing Needs Analysis). That project was funded by a grant from DLCD. The next step to comply with the law is to adopt a Housing Production Strategy by the end of 2024.

A Housing Production Strategy outlines the actions the City plans to adopt to encourage the production of needed housing as identified in the recently adopted Housing Capacity Analysis and promote housing production, affordability, and choice.

The Department of Land Conservation and Development is offering grants to cities in order to ensure that they are able to comply with the requirements of HB 2003.

## **The Challenge/Problem:**

How does the City prepare for future housing needs in its policies and codes?

## **Stakeholders:**

- Sweet Home Residents – Residents deserve to live in a community with a stable supply of affordable, quality housing.
- Sweet Home Employers – Employers seek to operate in cities that have adequate housing for their employees at a reasonable price.
- Sweet Home City Council – The City Council has set a goal to make Sweet Home a community that is desirable to live in.
- Sweet Home City Staff – Staff work more efficiently when City policies are in line with City goals, and when there are clear plans and data to guide their efforts.

**Issues and Financial Impacts:**

The grant program has no matching funds requirement, therefore there is no financial commitment or impact on the City.

**Elements of a Stable Solution:**

An approved grant application and resulting grant award that funds a Housing Production Strategy for the City.

**Options:**

1. Do Nothing – Authorize no grant application for this purpose or work.
2. Adopt Resolution No. 19 for 2023 as currently proposed – Adoption of the resolution authorizes staff to submit the grant application to DLCD.
3. Adopt Resolution No. 19 for 2023 with Changes – Adoption of the resolution with specified changes would authorize staff to submit an amended grant application to DLCD.
4. Direct Staff to research other options – Direct staff to research other ways to plan for future housing.

**Recommendation:**

Staff recommends option 2: Adopt Resolution No. 19 for 2023 as currently proposed.