



# REQUEST FOR COUNCIL ACTION

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**Title:** Application for Naming Publicly Owned Facilities: Graybill Plaza

**Preferred Agenda:** June 27, 2023

**Submitted By:** Blair Larsen, Community & Economic Development Director

**Reviewed By:** Kelcey Young, City Manager

**Type of Action:** Resolution \_\_\_\_ Motion X Roll Call \_\_\_\_ Other \_\_\_\_

**Relevant Code/Policy:** N/A

**Towards Council Goal:** N/A

**Attachments:** Application for Naming Publicly Owned Facilities for the Plaza at Sankey Park  
Aerial Map of the plaza at Sankey Park  
Resolution No. 32 for 2016: Policy for Naming Publicly Owned Facilities  
Graybill Plaza Public Notice  
Resolution No. 18 for 2023 Graybill Plaza

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**Purpose of this RCA:**

The purpose of this RCA is to review an application for naming a publicly owned facility.

**Background/Context:**

In 2016 the City Council adopted the attached resolution outlining the policy and process for naming public owned facilities.

Based on feedback from City residents and employees, Staff have drafted the attached application for naming publicly owned facilities. This application was reviewed by the Park & Tree Committee at their April 19, 2023 meeting, at which the Committee recommended that the application be approved.

As a 26-year employee of the City of Sweet Home, Joe Graybill made significant contributions to the livability of the City by working to improve public infrastructure such as roads, sidewalks, and parks. Much of his work involved going above and beyond his assigned duties as he worked to bring improvements to his community. The plaza area in Sankey Park is a part of the City which Joe himself designed, and which has no name at this time. We think it fitting to name the area Graybill Plaza in his honor. This would not affect any existing names of City-owned facilities.

At the April 25, 2023 Council Meeting, the Council voted to approve the application. The enclosed public notice was then published in the New Era, as required by the City's Policy for Naming Publicly Owned Facilities. The policy also requires a public hearing on the matter.

**The Challenge/Problem:**

How does the City respond to requests to name public facilities?

**Stakeholders:**

- Sweet Home Residents – Residents rely on the City Council and City Staff to manage public facilities in their behalf, which includes the naming of those facilities.
- Sweet Home City Council – The City Council is responsible for ensuring that the City's facility naming policy is followed properly and is responsible for the final approval of applications for naming or renaming a City facility.
- Facility Naming Applicants – Applicants deserve to have their requests reviewed in an open and fair process.

**Issues and Financial Impacts:**

The City's policy for naming publicly owned facilities includes fees to be paid by the applicants. In this case, since the City itself is submitting the application, the fee has been waived.

This application does not include any signage or memorials that would physically identify the name of the plaza. Such measures would have an undetermined fiscal impact, and could be included in future park improvements, but none have been requested at this time.

**Elements of a Stable Solution:**

A stable solution includes a decision on the application that follows the City's adopted policy.

**Options:**

1. Do Nothing – If the Council chooses to do nothing, then the process would go no further, and the plaza would not be named.
2. Adopt Resolution No. 18 for 2023 – Adopting the resolution would officially name the plaza 'Graybill Plaza.'

**Recommendation:**

Staff recommends option 2: Adopt Resolution No. 18 for 2023.