

Report of the Librarian for November 2022 Activities

Unfinished Business:

Updates to Policy Manual (to be discussed later in agenda)

New Business:

New Communications/IT Manager hired for the City. We look forward to a close collaborative relationship and will be working on updates to our brochures and website.

Staffing updates – we are working with the Public Works department to have additional staff in the Library to help with desk coverage. For December, Rebecca will be working in the library Thursday mornings and Friday afternoons. This will make it easier for other staff to be able to take additional needed time off.

I meet with the new Superintendent at the School District to talk about partnering on some potential grants and other projects.

I have been doing some training related to an upcoming grant with OHSU for a walking study. They are partnering with rural libraries around the state for this study.

State Library Statistics were due mid November.

Ready to Read 2022 grant statistics were due at the end of November.

The Ready to Read 2023 grant check should be mailed out soon.

We are already preparing for our Summer Reading 2023 Program “Find Your Voice.”

Collection updates:

We readjusted the location of our Mystery Audiobooks for better visibility.

The City continues to be on a spending freeze. The Library has been able to get prior approval for any necessary spending needs, especially collections.

Building issues:

Updates and upgrades were completed for our HVAC system.

Our toilets continue to be an issue. Public Works has been responding quickly to clogs and overflows. Not much more can be done with the overall plumbing issues in the building.

In building updates:

We have a teen volunteer that will start painting a mural in the teen room this week.

Passive Programming:

Our craft table is even more popular this year. The number of take and make kits we are passing out is also increasing.

In-person Programming:

We are seeing from 14-26 kids at each of our Story Times. We are contemplating the need for an additional Story Time each week.

Our teen drop in Game and Snacks afternoon program is going well with more teens stopping by each week.

In November we had 2 local author signings with both authors happy with the turnout. I am talking with an additional local author about doing a signing sometime soon.

We are on the hunt for our next Community Read book. We hope to announce something soon.

I attended the first ever Literacy Night at Oak Heights elementary school.

New Building:

City Manager and I continue to have weekly discussions about the new building, possible interim solutions and potential partnerships.