

# MEMORANDUM

TO: City of Sweet Home Planning Commission  
FROM: Angela Clegg, Associate Planner  
DATE: November 23, 2022  
SUBJECT: Continuation of Public Hearing

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City Staff would like to request a continuation of the Public Hearing for Application CU22-12. Per Sweet Home Municipal Code 17.12.120(E) The notice shall be mailed at least 20 days prior to the date of the hearing.

Staff mailed notices to the surrounding neighbors within 300 feet on November 4, 2022, however notices were not emailed to internal departments and applicable service agencies until November 21, 2022. This delay has caused a need for a continuation of the Public Hearing.