



CITY OF SWEET HOME CITY COUNCIL MINUTES

June 23, 2020, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 pm.

Roll Call

PRESENT

Mayor Greg Mahler
Councilor Cortney Nash
Councilor Dave Trask
Councilor James Goble
Councilor Lisa Gourley
Councilor Susan Coleman

ABSENT

President Pro Tem Diane Gerson

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

STAFF

City Manager Ray Towry

Finance Director Brandon Neish

Administrative Assistant Julie Fisher

Police Chief Jeff Lynn

Public Works Director Greg Springman

Community and Economic Development Director Blair Larsen

Consent Agenda:

Motion to excuse Councilor Gerson from the Executive Session and Regular Meeting on June 23, 2020, made by Councilor Gourley, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Motion made to approve the Consent Agenda by Councilor Gourley, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Approval of Minutes:

- a) 2020-06-09 City Council Minutes - ES
- b) 2020-06-09 City Council Minutes

Recognition of Visitors and Hearing of Petitions:

Daniel Smith, 3225 Hwy 20 stated he is the property owner next to City Hall and working with CEDD Larsen on the City Hall Property exchange that is on the agenda tonight. Mr. Smith stated he did not have any questions. Mayor Mahler thanked him for coming and stated the exchange would be good for both Mr. Smith and the community members.

Old Business:

- a) Request for Council Action – City of Sweet Home Fleet Policy Revision

Motion to approve Resolution No.13 for 2020 made by Councilor Coleman, Seconded by Councilor Goble.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- b) Request for Council Action - Resolution No. 15 for 2020 - 2020-2021 Budget Adoption

Motion to approve Resolution No. 15 for 2020 made by Councilor Goble, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- c) Water Utility Fee Review

City Manager Towry suggested the Council review their recently passed utility rates in light of the current COVID-19 Pandemic. On June 9th, the City Council made a motion to delay implementing the increased rates for one month. A presentation by FD Neish showed current rates, approved rates, and options regarding rates and how they would affect project needs. CM Towry proposed delaying the replacement of the 2" water lines on 9th Ave for one year which would allow the /city to complete other projects without raising the rates. Public Works Director Springman explained the importance of replacing the 2" Main water line. Mayor Mahler spoke on the history of freezing rates due to the economy and the result

of a large rate increase in 2016. Mayor Mahler's concern is that if rates are not increased now, another large increase may be imminent. There was discussion as Council considered all options and what would be best for the community.

Motion to strike Resolution No. 7 for 2020 made by Councilor Gourley, Seconded by Councilor Goble.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Voting Nay: Councilor Nash

d) PUBLIC HEARING - USDA Rural Development Grant Application

Mayor Mahler opened the Public Hearing at 7:05 PM.

Mayor Mahler explained the Public Hearing process.

Mayor Mahler asked of the Council if there was any Ex Parte, Conflict of Interest or Personal Bias on the matter. There was none.

A Staff Report was presented by Chief Jeff Lynn. Resolution No. 6 for 2020 was approved in April and once that was submitted, the next step was a Public Hearing to allow public comment.

Testimony in Favor, Testimony in Opposition, Neutral Testimony: There was none.

The Public Hearing was closed at 7:07 PM.

New Business:

a) Request for Council Action - Resolution No. 16 for 2020 - 2020-2021 Declaration of Election for State Revenue Sharing Funds

Finance Director Neish stated per ORS 221.770 staff is presenting the declaration of State Revenue Sharing.

Motion made to approve Resolution No. 16 for 2020 by Councilor Coleman, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

b) Request for Council Action - Resolution No. 17 for 2020 - Certification of Eligibility for State Revenue Sharing Funds

Finance Director Neish stated per ORS 221.760 this resolution was brought before Council.

Motion made to approve Resolution No. 17 for 2020 by Councilor Coleman, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

c) Request for Council Action - Resolution No. 18 for 2020 - Certification of Eligibility for Marijuana State Revenue Sharing Funds

Motion to approve Resolution No. 18 for 2020 made by Councilor Gourley, Seconded by Councilor Goble.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- d) Request for Council Action - Resolution No. 19 for 2020 City Hall Park Property Exchange and Property Line Adjustment.

Community and Economic Development Director Blair Larsen stated the current City Hall property has an encroachment to the east of the neighboring driveway. A property exchange would allow the neighbor to keep their driveway and allow the City to complete a pedestrian path to City Hall park property. CEDD Larsen noted an appraisal confirmed the two parcels are of equal value.

Motion to approve Resolution No.19 for 2020 made by Councilor Goble, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- e) Request for Council Action - Removal of City Easement on Private Property at 1502 Main
Community and Economic Development Director Blair Larsen introduced the request and explained property located west of Safeway at 1502 Main has an easement that appears to be recorded as a mistake. The easement is not needed and staff is requesting that it be removed.

Motion to authorize staff to complete the removal of a City easement at 1502 Main Street made by Councilor Coleman, Seconded by Councilor Goble.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- f) Request for Council Action - Oregon Cascades West Council of Governments IGA for Technology Services

City Manager Towry introduced the IGA for emergency IT service from the Council of Governments.

Motion made to approve the IGA with the Council of Governments by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- g) Request for Council Action - CARES Act Funding and Grant Agreement

City Manager introduced the request to accept Cares Act Funds from the State of Oregon.

Motion made by Councilor Goble, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

- a) Ordinance No. 7 for 2020 – Water System in Critically Affected Chemical Area

Ordinance No. 7 for 2020 read by title only.

Motion to move Ordinance No. 7 to third and final reading made by Councilor Goble, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor

Gourley, Councilor Coleman

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Ordinance No 9 for 2020 - An Ordinance Amending the Official Zoning Map

Ordinance No. 9 for 2020 was read by title only.

Motion to approve Ordinance No. 9 for 2020 - Ordinance No. 1288, made by Councilor Goble, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

Reports of Committees:

Park and Tree Committee

Councilor Trask announced that playground equipment will be installed at Sankey Park on Monday.

Reports of City Officials:

Mayor's Report

Mayor Mahler reminded everyone the week will be warm weather and cautioned everyone to keep hydrated and safe.

City Manager's Report

Community and Economic Development Director Blair Larsen gave a handout to Council containing proposed Economic Development Projects and asked for review. An Economic Development Workshop date set for July 14th at 5:30 PM and July 28th at 5:30 PM (if needed) to review Council priorities for potential projects.

Department Director's Reports (2nd meeting of the Month)

Finance Director

Finance Director Neish presented Fiscal Year End graphs.

- a) May 2020 Monthly Report

A Finance Report was included in the packet.

Police Chief

- a) Police Department Monthly Report 06-23-20

A Police Department Report was included in the packet.

City Attorney

Council Business for Good of the Order

Mayor Mahler announced a gathering on June 24th will occur in support of Sweet Home Police Officers. Chief Lynn stated the gathering will be at the 1900 block of Main and is a gesture of support organized fully by community members. Mayor Mahler stated our Police Department has full support of the Council. Chief Lynn announced an Oregon DPPST live session training, which explains Oregon certification requirements for Police Officers, and Use of Force in Oregon. Chief Lynn encouraged all to attend it, especially community leaders and local elected officials. Chief Lynn talked about several programs such as the K-9 Program and program for kids.

Councilor Goble stated the Sportsman Holiday Fireworks Display has been canceled, and he feels our community needed that boost. Councilor Goble asked if there was anything the City could do to make the event happen. Mayor Malher and Councilor Trask, who both serve as volunteers with the Sweet Home Fire and Ambulance District, state the Fire Department staff was very disappointed they are not able to host the event this year. Due to the COVID-19 Pandemic, the department was not able to obtain permits from the Corp. of Engineers, Linn County, and the State Fire Marshall. The fundraising for the fireworks has also been affected this year.

Adjournment

With no further business, the Council meeting adjourned at 7:49 PM

Mayor

ATTEST:

City Manager – Ex Officio City Recorder