



# Sweet Home Library Advisory Board

## Regular Meeting Minutes

January 14, 2021  
Sweet Home Public Library  
1101 13<sup>th</sup> Ave  
Sweet Home, OR 97386

Meeting was called to order at 4:30 PM

Members Present were: Chair Kevin Hill, Don Hopkins, Charlene Adams, Eva Journey (virtual)

Staff Present: Library Services Director Rose Peda, City Manager Ray Towry, Communications Specialist Lagea Mull

### Review / Approval of Minutes

- a) Library Advisory Board Minutes November 12, 2020
- b) 2020-12-10 Library Advisory Board Minutes

Motion to accept the minutes as presented.  
M/S Hopkins/Adams, 4 Aye – 0 Nay

### Report of the Librarian

Director Peda reported on the Youth Activities Grant and Rural Development Initiative Leadership project. A final report will be submitted to the County.

### Fiscal Report

### Statistics

- a) Monthly Circulation Report for December 2020 was reviewed by the board.

### Unfinished Business

### New Business

- a) Update on Library Needs Assessment. Director Peda updated the Board on the Needs Assessment. Peda and Towry will continue working with the architecture firm to re-start that process.
- b) There was discussion regarding access during COVID. CM Towry suggested purchasing plexiglass shields for separating the computer use area.
- c) There were questions regarding the bequest left to the Library. Staff will give an update at a future meeting.
- d) There was discussion of raising fine limits from \$3.00 to \$5.00. M/S Hill/Adams, 4 Aye – 0 Nay.

Next Regular Library Board Meeting - February 11, 2021

There being no further business, Chair Hill adjourned the meeting at 5:04.