



CITY OF SWEET HOME LIBRARY BOARD MINUTES

April 11, 2024, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Call to Order

The meeting was called to order at 4:30 PM.

Roll Call

PRESENT

Chair Charlene Adams
Vice Chair Eva Journey
Committee Member Jim Corley
Committee Member Kelsey Hicks
Committee Member Caryn Wise

STAFF

Megan Dazey, Library Services Director
Cecily Hope Pretty, Administrative Services Director

COUNCIL

President Pro Tem Greg Mahler, Council Liaison

Review / Approval of Minutes

- a) 2024-03-14 Library Board Minutes

Vice Chair Journey moved to approve the minutes of the March 14, 2024 Library Board meeting. Committee Member wise seconded the motion. The motion carried unanimously.

Report of the Library Services Director

- a) Library Director Report March/April 2024

Director Dazey stated that the library had received a grant to hire a teen intern for the summer and reported that interviews would be held the first week of May. She noted that the grant would cover the salary of the intern entirely. She stated that the hired intern would be required to learn about the functions of the library and assist with summer reading programs, in addition to completing a project of their selection. She added that an additional grant was received from the Rural Development Institute (RDI) for \$2,000 to support youth programming and collections.

Director Dazey highlighted National Library Week and noted that the Mayor read a proclamation for same at the previous City Council meeting.

Vice Chair Journey asked of highlighting the library's accomplishments in the newspaper. Director Dazey replied that the New Era was highlighting the Friends of the Library.

Director Dazey stated that library staff was coordinating this year's Community Market beginning May 11th. She noted ongoing efforts to enhance the outdoor space of the library. She added that Programming & School District Librarian Kira Mikutaitis would be dedicating significant time to speak to the School District regarding digital literacy and safety.

Vice Chair Journey asked if digital literacy education could expand to standard library operations. Director Dazey replied that it would likely be offered through the library in the future, particularly for the local homeschool population.

Fiscal Report

There was no fiscal report to be heard.

Statistics

- a) Library Statistics March 2024

Director Dazey reviewed the monthly statistics and noted the ongoing increase in e-book utilization.

Chair Adams noted the high rate of borrowing through the Linn Libraries Consortium.

Unfinished Business

There was no unfinished business to be heard.

New Business

- a) New Business - Policy Discussion

Director Dazey highlighted potential areas of library policy change being raised as a result of recent patron engagement, including:

- Computer age restrictions
- Formalizing use of technology for patron meetings
- Computer time limits
- ID requirements for guest passes

Discussion ensued regarding each potential change. There was consensus to keep the current policies in place.

Next Regular Library Board Meeting

- a) Next Meeting May 9th, 2024 4:30pm

Chair Adams thanked Committee Members Wise and Corley for being active participants on the Library Board since joining earlier in the year. She reminded members of the next regularly scheduled meeting.

Adjournment

There being no further discussion, the meeting was adjourned at 5:00 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board