



CITY OF SWEET HOME PLANNING COMMISSION MINUTES

March 07, 2024, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 971-203-2871, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 246 156 257#

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 p.m.

Roll Call of Commissioners

PRESENT

Laura Wood
Jamie Melcher
Henry Wolthuis
Jeffrey Parker
Eva Journey
Nancy White

STAFF

Blair Larsen, Community and Economic Development Director
Diane Golden, Associate Planner
Angela Clegg, Tourism and Economic Development Coordinator

Public Comment. This is an opportunity for members of the public to address the Planning Commission on topics that are not listed on the agenda.

None.

Meeting Minutes:

2024-02-01 Planning Commission Meeting Minutes

The minutes were motioned for approval by Wolthuis, seconded by Wood, abstained by Parker and Melcher.

Voting Yea: 4

Abstained: 2

Public Hearings

Application SD23-01 Continuation Request

PD22-01, SD22-01, and CU22-02 Land Use Approval Extension Request

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Public hearing was opened at 6:32 p.m. A motion to approve application SD23-01 continuation request to March 21, 2024 was proposed by Melcher, seconded by White.

Yea: 6

PD22-01, SD22-01, CU22-01 Land Use Approval Extension public hearing opened at 6:34 p.m. No questions were had by the Planning Commission. Hearing closed at 6:35. Wolthuis made a motion to approve the extension of PD22-01, SD22-01, CU22-02. Wood seconded.

Yea: 6

Staff Updates: Commission Needs to Vote on Chair and Vice Chair

Jurney motioned to approve Parker as Chairperson. Melcher seconded. Wolthuis motioned for Wood to be Vice chair. Melcher seconded.

Yea: 5

Abstained: 1

Round Table Discussions (Committee comments about topics not listed on the agenda)

Vote for Chairman and Vice Chairman

Larsen updated the Commission that two applicants were submitted for Planning Commission, who is to be voted upon by City Council.

Jurney asked about downtown updates. Larsen talked about the fixes on the Masonic Lodge, as well as the old Shoppe of Wonders building being improved.

Jurney asked about code that could kickstart open space requirements for SD23-01. Larsen explained that SDCs is the tradeoff to credit off if open space is proposed and that it pays for capital improvements. Jurney proposed a change in the code to require parks per net acreage to prevent a large subdivision to develop without a park. Wood and Parker agreed. Clegg reminded the Commissioners of recommending conditions of approval above and beyond what staff recommends based on criteria and staff report. Staff will research other communities with park land requirements and compare with current code and land development requirements.

Adjournment

The meeting was adjourned at 7:24 p.m.

Jeffrey Parker, Chairperson
Sweet Home Planning Commission

Respectfully submitted by Diane Golden, Associate Planner