



TO: City Council
 Jason Ogden, City Manager / Police Chief
 Interested Parties

FROM: Angela Clegg, Planning & Building Manager

DATE: March 24, 2026

SUBJECT: Planning, Building & Engineering Department Report – February 2026

The Community and Economic Development Department consist of the City’s Building, Planning, Engineering, and Parks and Recreation programs. The following is a summary of activities and notes on current projects from February 1 to February 28, 2026.

1. BUILDING

SUMMARY OF BUILDING PROGRAM PERMITS ISSUED					
Permit Category	February 2026	January 2026	2026 YTD	2025 Total	2021-2025 5 Year Average
Residential 1 and 2 Family Dwellings	6	3	9	26	24.4
Residential Demolition	1	5	6	8	7.2
Residential Manufactured Dwellings	1	0	1	5	6.2
Residential Mechanical	4	12	16	83	101.4
Residential Plumbing	1	3	4	22	25.8
Residential Sign	0	0	0	0	.2
Residential Site Development	0	0	0	1	.6
Residential Structural	4	3	7	86	49.4
Commercial Alarm or Suppression Systems	0	0	0	0	3.4
Commercial Demolition	0	0	0	0	2.8
Commercial Mechanical	0	0	0	14	17
Commercial Plumbing	1	0	1	4	25.8
Commercial Phased	0	0	0	2	.4
Commercial Site Development	0	0	0	0	2.2
Commercial Structural	0	2	2	17	31.6
Total Permits	18	28	46	268	280
Value Estimate of All Permits	1,981,997.00	\$1,038,185.00	\$3,020,182.00	\$16,442,382.20	\$19,451,756.92
Fees Collected	\$59,719.32	\$46,321.14	\$106,040.46	\$205,035.76	\$233,879.51

Developments of note: For your reference, below are some developments of note that were previously reported. Any changes are noted with **bold text**.

There have been no recent developments of note.

2. PLANNING

- Summary of **Final Decisions** on Planning Division Applications:

Application Type	February 2026	January 2026	2026 YTD	2025 Total	2021-2025 5 Year Average
Adjustments	1	0	1	0	.2
Annexations	0	0	0	0	.2
Comp Plan Amendments	0	0	0	0	0
Conditional Use	0	0	0	2	5.8
Fence Permit	1	1	2	36	34.8
Home Occupation	0	0	0	2	.2
MFU	0	0	0	2	0
Partition	1	0	1	11	11.6
Planned Development/ Subdivision	0	0	0	0	2.2
Property Line Adjustments	0	0	0	7	7.8
Temp RV Permit	1	1	2	1	5.2
Vacation	0	0	0	0	.2
Variance	0	0	0	0	1
Zoning Map Amendment	0	0	0	1	1.6

- Total Planning Division Applications **Submitted:**

Total Applications	4	6	10	26	70.8
Total Fees Collected	\$1,220.00	\$1,475.00	\$2,695.00	\$9,055.00	\$16,333.68

- 3 Land Use Application were submitted in January.
- 4 Land Use Applications are pending final approval and 1 was withdrawn.
- The Planning Commission last met for a regular meeting on March 5th.

3. ENGINEERING

Application Type	February 2026	January 2026	2026 YTD	2025 Total	2023-2025 Average
ROW	\$180.00	\$120.00	\$300.00	\$2,520.00	\$1,510.00
SC Inspections	\$180.00	\$100.00	\$280.00	\$2,522.00	\$1,180.67
Erosion Control	0	0	0	\$150.00	\$325.00
Parks SDC	\$12,649.40	\$5,059.76	\$17,709.16	\$27,494.86	\$24,317.86
Sewer SDC	\$45,765.70	\$18,306.28	\$64,071.98	\$118,883.95	\$90,235.33
Storm SDC	\$10,351.40	\$4,140.56	\$14,491.96	\$20,259.48	\$20,065.49
Streets SDC	\$31,033.70	\$12,413.48	\$43,447.18	\$67,023.26	\$70,801.80
Water SDC	\$66,579.20	\$28,271.68	\$94,850.88	\$122,064.23	\$102,437.32
Total	\$166,739.40	\$68,411.76	\$235,151.16	\$360,917.78	\$285,851.32

Projects of Note:

- Created a new roadway classification map
- Created a road closure web app
- Established AutoCAD
- Staff trained in site inspections with the Public Works Engineering Technician
- Investigated options for storm system improvements and cost sharing

4. PARKS

- The Park and Tree Committee last met on February 18th.
- Staff applied and received a grant from the Oregon Park and Recreation Department for Phase III of Sankey Park improvements, which will provide trail connections (including ADA access) to the upper portion of the park and seating in the hillside.
 - Staff has awarded a contractor the bid for the ADA trail and sidewalk portion of the project. Council approval of the final construction contract is anticipated in February 2026.
 - The extension for the OPRD Grant was approved.

5. SPECIAL EVENTS, RENTALS, AND MEMBERSHIPS

Application Type	January 2026	December 2025	2026 YTD	2025 Total	2023-2025 Average
Chair & Table Rental	0	0	0	\$250.00	\$300.00
Gazebo Rental	0	0	0	\$800.00	\$671.72
Hut Rental	0	0	0	\$267.50	\$172.52
Racquetball Membership	\$257.00	\$10.00	\$257.00	\$10.00	\$264.08
Weddle Bridge Rental	0	0	0	\$0	\$78.35
Total Fees Collected	\$257.00	\$10.00	\$257.00	\$1,327.50	\$1,486.67

**** Beginning with this report and moving forward, all reported numbers will be based on fiscal year and not calendar year (all past reports were based on Calendar Year).**