



# REQUEST FOR COUNCIL ACTION

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**Title:** Request for Council Action – Sankey Park Bandstand Contract Approval

**Preferred Agenda:** March 24, 2026

**Submitted By:** Cecily Hope Pretty, Deputy City Manager

**Reviewed By:** Jason Ogden, City Manager / Police Chief

**Type of Action:** Resolution  Motion  Roll Call  Other

**Relevant Code/Policy:** City of Sweet Home Procurement Policy

**Towards Council Goal:** Desirable Community, Effective & Efficient Government, Infrastructure, Essential Services, Economic Strength

**Attachments:** Sankey Park Bandstand Quote

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**Purpose of this RCA:**

To review and approve a quote for construction of a new bandstand in Sankey Park as part of the Sankey Park Phase III project.

**Background/Context:**

In 2023, the City was awarded an Oregon Parks and Recreation Department Local Government Grant for the Sankey Park Phase III project. A critical component of this grant agreement is the construction of a new bandstand, which has been bid separately from the other project improvements (including an ADA trail connecting upper and lower Sankey, sidewalk improvements, and general park upgrades).

**The Challenge/Problem:**

The City of Sweet Home received a grant through the Oregon Parks and Recreation Department's Local Government Grant Program for the Sankey Park Phase III Project, the scope of which includes a new bandstand to replace the one that was torn down due to disrepair. Staff initially contacted the Timber Framers Guild (TFG) to collaborate on design and construction and received approval from City Council to conduct a special procurement to award the TFG with a contract for the bandstand. However, discussions with the TFG revealed additional requirements and costs requiring significant coordination and donations or costs to the City in excess of what staff has the capacity to deliver at this time.

As a result, staff solicited quotes for the bandstand in accordance with the City's standard Procurement Policy to have a contractor complete the project. Six firms were contacted; four declined to bid. Of the two responsive firms, the lowest bid was received from Tocher Construction. The bid is for construction of a 30'x36' structure and concrete pad, as well as lighting and electrical connections.

The bandstand design has intentionally been upsized in order to accommodate small events and future growth. Investment in a larger, good quality bandstand now will minimize costs for expansion or upgrades later on.

**Issues and Financial Impacts:**

The quote totals \$118,850.00 and includes prevailing wages as required by state law. The Sankey Park Phase III project is funded through grant funds, City funds, and donations; whatever is not covered by the grant and donation is budgeted in the City's General Fund.

If the City does not complete the bandstand by the end of the grant period (June 30, 2026), the City risks losing all grant funding for the Sankey Park Phase III project. Further delay in selecting an option may render it impossible to finish the project on time, so time is of the essence.

**Elements of a Stable Solution:**

Approval of a construction contract to maximize the City's access to grant dollars.

**Options:**

1. Do nothing: The City will not move forward with the bandstand. This risks the available grant funding.
2. Move to approve the contract as proposed: Staff will coordinate with Tocher to begin construction as soon as possible.
3. Direct staff to take other action: Direct staff to solicit additional proposals, conduct additional due diligence, or some other action.

**Recommendation:**

Staff recommend option 2: Move to approve the contract as proposed.