



CITY OF SWEET HOME CITY COUNCIL MINUTES

December 14, 2021, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 473 954 605#

This video stream and call in options are allowed under Council Rules, meet the requirement for Oregon Public Meeting Law, and have been approved by the Mayor/Chairperson of the meeting.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 P.M.

Mayor Mahler asked for a Moment of Silence for Greg Neish.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Dave Trask
Councilor Lisa Gourley
Councilor Susan Coleman
Councilor Angelita Sanchez
Councilor Dylan Richards (left at 7PM)

STAFF

City Manager Ray Towry
Communications Specialist Lagea Mull
Finance Director Brandon Neish
Administrative Services Manager Julie Fisher
Library Services Director Megan Dazey
City Attorney Robert Snyder
Police Chief Jeff Lynn
Public Works Director Greg Springman

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Community and Economic Development Director Blair Larsen

MEDIA

Benny Wolcott, The New Era

Recognition of Visitors and Hearing of Petitions:

- a) Presentation of the League of Oregon Cities Local Government Management Certificate to Administrative Services Manager, Julie Fisher. A four year process requiring credit hours in every discipline of municipal management.

Mayor Mahler presented the Local Government Management Certificate to staff member Julie Fisher.

Consent Agenda:

Motion made to approve the Consent Agenda by Councilor Trask, Seconded by Councilor Sanchez. Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Approval of Minutes:

- a) 2021-1-09 City Council Minutes
- b) 2021-11-09 City Council Works Session Minutes

Old Business:

- a) Discussion of Old Mill Property - Mayor Mahler

Mayor Mahler stated representatives from the Council met with Linn County Commissioners and read a statement regarding the Council position on the Old Mill Property. Council Gerson read the statement into the record.

- b) Downtown Streetscape and Parking Plan Presentation

David Dougherty and Luzanne Smith with Dougherty Landscape Architects (DLA) presented the updated Downtown Streetscape and Parking Plan.

There were questions from Council regarding electrical outlets for the ability to illuminate the trees as well as electric car charging stations and cost associated.

Motion made by Councilor Gourley, Seconded by Councilor Coleman to acknowledge and accept the presentation regarding the updates to the Downtown Streetscape and Parking Plan.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez
Councilor Richards (Absent)

New Business:

- a) Request for Council Action – Resolution No. 27 for 2021 - City of Sweet Home Fleet Policy Revisions

City Manager Towry introduced the Sweet Home Fleet Policy and explained there were updates to comply with Certified Court Print Driving Records which include most traffic violations and accident entries for the previous 5 years.

Motion to authorize Resolution No. 27 for 2021 - City of Sweet Home Fleet Policy Revisions, made by Councilor Coleman, Seconded by President Pro Tem Gerson.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez
Councilor Richards (Absent)

- b) Request for Council Action – Resolution No. 28 for 2021 - Oak Heights Elementary School Street Parking Change

Chief Lynn introduced the request to approve the parking changes in front of Oak Heights Elementary School to make dropping off and picking up students safer.

Motion Made to approve Resolution No. 28 for 2021 - Oak Heights Elementary School Street Parking Changes by Councilor Coleman, Seconded by Councilor Gourley.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez
Councilor Richards (Absent)

- c) Request for Council Action – IGA for Technology Services with OCWCOG

City Manager Towry introduced the request for the Intergovernmental Agreement for Technology Services with the Oregon Cascade West Council of Government. City Manager Towry explained the contract is in place for emergency situations to have access to quick IT services.

Motion to approve the Intergovernmental Agreement for IT services with Oregon Cascades West Council of Governments as presented, made by Councilor Gourley, Seconded by Councilor Trask.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez.
Councilor Richards (Absent)

- d) Request for Council Action - City of Sweet Home—LBCC Small Business Development Center Agreement

Motion to table the item for more information until January 11, 2022 was made by Councilor Gerson.

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Request for Council Action - Ordinance No. 8 for 2021 – Ordinance No. 1300 – Bees and Beekeeping

Ordinance Bill No. 8 for 2021 - Ordinance No. 1300 - Sweet Home Ordinance Regulating the Keeping of Honey Bees was read by title only.

Motion made to approve Ordinance Bill No. 8 for 2021 by Councilor Gourley, Seconded by Councilor Coleman.

Roll Call Vote: Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez

Reports of Committees:

There were no Committee Reports.

Reports of City Officials:

Mayor's Report

Mayor Mahler reported on the Christmas Parade which he stated was excellent with 25 entries and a great turn out despite the weather.

Mayor Mahler reminded the Council there will not be another meeting until January 11, 2022.

Mayor Mahler hoped for a wonderful holiday and great New Year to the City Council and staff.

City Manager's Report

City Manager Towry introduced Nathan Conroy, Venture Catalyst with RAIN, which is a network for entrepreneurs. Mr. Conroy gave an overview of areas where RAIN can help those who are starting businesses. Mr. Conroy announced RAIN received a grant that enables them to add a mentor to Linn and Benton Counties.

City Manager Towry reported on a successful Coffee with colleagues.

It was noted this will be last Council meeting of the year. City Manager Towry wished everyone happy holidays, happy New Year and thanked the Council and staff for working hard to make it a good year.

City offices will be closed the 24th and 31st for the holidays.

City Manger Towry reported work continues on the managed homeless facility. The City expects to take possession of the property on January 4th and will begin grading, rock, and placing infrastructure. City Manager Towry thanked FAC, Dr. Horton, and Commissioner Tucker for their efforts in seeking funding for the project.

Department Director's Reports

Library Services Director

Community and Economic Development Director

- a) CEDD Monthly Report - November 2021

A written report was included in the packet. There were no questions of the Council.

Public Works Director

- a) Public Works Monthly Report - November 2021

A written report was included in the packet. There were no questions of the Council.

Finance Director

- a) Finance Monthly Report - October 2021 (pg. 81)

A written report was included in the packet. There were no questions of the Council.

Finance Director Neish thanked Council, staff, and members of the community for the outpouring of love and concern shown to him since the passing of his Father.

Police Chief

- a) Police Department Monthly Report - November 2021 (pg. 91)

A written report was included in the packet. There were no questions of the Council.

City Attorney

No Report.

Council Business for Good of the Order

None

Adjournment

The meeting adjourned at 8:04 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder