



# CITY OF SWEET HOME ADMINISTRATION, FINANCE AND PROPERTY COMMITTEE MINUTES

April 03, 2024, 4:00 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Call to Order

The meeting was called to order at 4:00 PM.

## Roll Call

### PRESENT

Councilor Dave Trask, Chair  
President Pro Tem Mahler  
Councilor Josh Thorstad

### STAFF

Cecily Hope Pretty, Administrative Services Director  
Adam Leisinger, Communications Manager

## Approval of Minutes

- a) 2024-02-07 Administration, Finance & Property Committee Meeting Minutes
- b) 2023-05-17 Administration, Finance & Property Committee Meeting Minutes

President Pro Tem Mahler moved to approve the minutes of the February 7, 2024 and May 17, 2023 Administration, Finance & Property Committee meetings. Councilor Thorstad seconded the motion. The motion carried unanimously.

## New Business

- a) Interviews for Planning Commission
- b) Interviews for Budget Committee
- c) Interviews for Park & Tree Committee

Director Pretty reviewed the vacancies and the interview schedule.

The Committee interviewed candidates for the Planning Commission and Budget Committee, and reviewed additional applications for same and the Park & Tree Committee for those applicants who did not attend. They recommended the following applicants for consideration by the full City Council:

- Planning Commission: Joe Graybill
- Budget Committee: Cherrie Staten, Brennan Frenzel
- Park & Tree Committee: Jo Anne Solis

**Adjournment**

There being no further discussion, the meeting was adjourned at 4:53 PM.

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Chair

ATTEST:

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City Manager Pro Tem – Ex Officio City Recorder

DRAFT