

Library Advisory Board Meeting Minutes

September 9, 2021

Present at the meeting: Jamie Frick; Eva Jurney; Charlene Adams

The Library Board meeting for August 2021 was cancelled.

Meeting called to order at 4:50pm By Charlene

Statistics: the Board reviewed the statistics which show that use is trending upwards as the library slowly recovers from COVID use. (*attached to Agenda*)

No minutes available from previous meeting

Librarian's report from Megan with stats. Because of these increasing numbers, the Library is going to start opening on Tuesdays at 10 starting on September 14th. There have been patrons requesting an opening time before Noon because of their work schedules.

Fiscal report from Brandon; not a lot happening yet only 2 months into year. Library fees and revenue is up. Property taxes aren't in yet. (November) Personnel, lower than last year currently. Lots of room in the budget for the year (only 2 months in). In a good spot for the year so far. Property in trust sold, unknown sale price at this point. Proceeds will go to the Library when received.

Unfinished business: RFP for architect services. Megan meeting with FFA on 9/10 and Consultant on Tuesday. Need to nail down a location. Council will make the final decision on location. Board recommends location to Council. Other potential locations (besides Old City Hall) are also on the table.

New Business:

Questions from Megan:

What would you like to see in the report from Director?

Written reports ahead of time (can be available at library a few days ahead of time)

Model from past meetings is good (stats, budget, Program numbers)

Library policy manual needs to be updated online. *Lagea updated the webpage with the new policy manual directly after the meeting.*

State Statistics are due Oct 31 and will be ready for the next Board meeting on 10/14

We need another member for the Library Board. Members will reach out to potential candidates and hope applications come in.

Welcome to Megan from the Board.

Next meeting Oct 14. All meetings will be at City Hall so that they can also be streamed.

Ended 5:08p