



CITY OF SWEET HOME CITY COUNCIL WORK SESSION MINUTES

July 14, 2026, 5:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

I. Call to Order & Pledge of Allegiance

The meeting was called to order at 5:41 PM.

II. Roll Call

PRESENT

Mayor Susan Coleman
Council President Josh Thorstad
Councilor Chelsea Augsburger
Councilor Ken Bronson (virtual)
Councilor Aaron Hegge
Councilor Angelita Sanchez

ABSENT

Councilor Dylan Richards

STAFF

Jason Ogden, City Manager / Police Chief
Blair Larsen, City Attorney
Angela Clegg, Planning & Building Manager
Adam Leisinger, Special Projects Manager

III. Work Session: City Attorney Services

City Manager Ogden stated that City Attorney Larsen accepted a role elsewhere and that he had some recommendations on how to move forward with City Attorney services in his absence.

City Attorney Larsen stated that he currently provided legal services outside of labor negotiations, which were provided by an outside attorney. He noted that there were three main legal service areas needed by the City: general legal services (ex. contracts, Ordinances, land use, and general legal guidance to Council and staff), prosecution, and labor negotiations. He stated that most cities of Sweet Home's size did not have an in-house attorney but rather utilized contracted services, typically divided depending on the legal area. He recommended issuing three separate Requests for Proposal (RFP) for the aforementioned service areas with respondents able to respond to both general legal services and prosecution but not labor negotiations to keep that component separate.

Councilor Hegge asked if there would be any conflict with the Charter if multiple attorneys were selected. City Attorney Larsen stated that there would not.

Councilor Sanchez asked of the timeline for City Attorney Larsen's availability and departure. City Attorney Larsen replied that he would be available in-person through the month of August. He recommended that prosecution services be the priority for procurement.

There was consensus to move forward with City Attorney Larsen's recommendation for the three RFPs and to make them available for three weeks. City Attorney Larsen reviewed the selection criteria for the City's previous RFP for City Attorney services and there was consensus to move forward with same.

IV. Adjournment

There being no further discussion, the meeting was adjourned at 6:06 PM.

ATTEST:

Mayor

City Manager – Ex Officio City Recorder