



CITY OF SWEET HOME CITY COUNCIL MEETING MINUTES

July 14, 2026, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

I. Call to Order & Pledge of Allegiance

The meeting was called to order at 6:30 PM.

II. Roll Call

PRESENT

Mayor Susan Coleman
Council President Josh Thorstad
Councilor Chelsea Augsburger
Councilor Ken Bronson (virtual)
Councilor Aaron Hegge
Councilor Angelita Sanchez

ABSENT

Councilor Dylan Richards

STAFF

Jason Ogden, City Manager / Police Chief
Blair Larsen, City Attorney
Angela Clegg, Planning & Building Manager
Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager
Dominic Valloni, Interim Public Works Director

III. Consent Agenda

- a) Request for Council Action – Resolution No. 14 for 2026 – Adopting the City of Sweet Home Investment Policy

Approval of Minutes:

- b) 2026-06-23 City Council Meeting Minutes

Council President Thorstad moved to approve the minutes of the June 23, 2026 City Council meeting. Councilor Hegge seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Sanchez

NAY: None

ABSENT: Richards

IV. Recognition of Visitors & Hearing of Petitions

There were no visitors to be heard.

V. New Business

a) Request for Council Action – Naming of 3101 Zelkova Street

City Manager Ogden stated that the item addressed the property that was informally called “Quarry Park” and noted that it had not received an official name since its acquisition. He added that the request for naming was to support future marketing efforts. He stated that a public noticing process would be required and the final decision would return to City Council following that period. He shared that that Public Works staff proposed the use of Quarry Park for a disc golf course and that staff was currently working with Avery Jenkins, an international disc golf champion, to design a professional course and guide Public Works in its construction.

There was Council consensus for staff to move forward with the public naming process.

b) Request for Council Action – Resolution No. 13 for 2026 – Concerning Street Closures – National Night Out

City Manager Ogden stated that National Night Out was planned for August 4, 2026 and that street closures centered around 13th and Long were requested along a larger footprint than the previous year with the City’s recent acquisition of the former garden center. He thanked Manager Clegg for her assistance with the event coordination.

Council President Thorstad moved to approve Resolution No. 13 for 2026. Councilor Hegge seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Sanchez

NAY: None

ABSENT: Richards

c) Request for Council Action – Adopting an Intergovernmental Agreement with the Oregon Department of Revenue for Transient Lodging Tax Collection

City Manager Ogden stated that the agreement would allow the Department of Revenue (DOR) to collect the City’s portion of Transient Lodging Tax on the City’s behalf beginning October 1st. He noted that there were no changes to the tax rate, only to the collection method. He added that collection from short-term rentals was challenging for the City and moving collection to the DOR would likely result in better compliance and collection.

Councilor Bronson asked if vacation rental owners in Sweet Home were aware of the local requirement. City Manager Ogden replied that he could not speak to individual properties but that they were likely already registered with the state.

Councilor Hegge moved to approve the intergovernmental agreement as proposed. Council President Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge

NAY: Sanchez

ABSENT: Richards

VI. Ordinance Bills

First Reading of Ordinance Bills (Roll Call Vote Required)

a) Request for Council Action – Ordinance No. 3 for 2026 – Amending SHMC 2.04.030 Nominations & Declaring the Need for an Expediency Clause

City Manager Ogden stated that the City’s Municipal Code was currently in conflict with a recent statewide change to require incumbent candidates to file seven days sooner than non-incumbent candidates and the proposed Ordinance would align the Code to be in compliance with State law.

Council President Thorstad moved to conduct a first reading of Ordinance No. 3 for 2026. Councilor Hegge seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge

NAY: Sanchez

ABSENT: Richards

A first reading of Ordinance No. 3 for 2026 was conducted.

Council President Thorstad moved to conduct a second reading of Ordinance No. 3 for 2026 by title only at the following Council meeting. Councilor Hegge seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge

NAY: Sanchez

ABSENT: Richards

Second Reading of Ordinance Bills (Roll Call Vote Required)

No second readings were conducted.

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Request for Council Action – Ordinance No. 2 for 2026 – Ordinance No. 1340 – Repealing SHMC 5.08 Bicycle Dealers & Amending SHMC 5.24 Social Games, SHMC 5.28 Taxicabs & SHMC 5.32 Secondhand Dealers

A third reading of Ordinance No. 2 for 2026 was read by title only.

Council President Thorstad moved to approve Ordinance No. 2 for 2026. Councilor Bronson seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Bronson, Hegge, Sanchez

NAY: None

ABSENT: Richards

VII. Reports of Committees

Administration, Finance & Property Committee – President Pro Tem Thorstad

Community Health Committee – Councilor Bronson

- 2026-06-24 Community Health Committee Meeting Minutes

Library Advisory Board – Councilor Augsburger

Park & Tree Committee – Councilor Hegge

Planning Commission

Area Commission on Transportation – Councilor Sanchez, Councilor Bronson (alternate)

Chamber of Commerce – Councilor Hegge

Council of Governments – Councilor Bronson, Councilor Sanchez (alternate)

Solid Waste Advisory Council – Councilor Richards

Councilor Bronson highlighted the upcoming Community Health Fair in August.

VIII. Department Reports

Library

- Library Report – June 2026

Planning & Building

Public Works

- Public Works Report – June 2026

Finance

- Finance Department Report – June 2026

Police

City Attorney

Director Dazey thanked City Council for their approval of the purchase of 1211 Long Street and noted a high volume of positive community feedback.

IX. Reports of City Officials

a) City Manager's Report

City Manager Ogden highlighted the success of the recent community fireworks display and thanked those involved for their efforts. He thanked the organizers and participants of Cut the Gut and the Sportsman's Holiday events. He invited the Council and community to National Night Out. He noted that Public Works Advisor Springman was fully entering retirement and that Public Works Operations Manager Dominic Valloni would be stepping into the role of Interim Public Works Director.

b) Mayor's Report

Mayor Coleman reiterated her gratitude to those involved in the fireworks and Sportsman's Holiday.

X. Council Business for Good of the Order

There was no business to be heard.

XI. Adjournment

There being no further discussion, the meeting was adjourned at 7:03 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder