



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Transportation Program Operation Agreement

Preferred Agenda: June 10, 2025

Submitted By: Jason Ogden, City Manager

Reviewed By: Cecily Hope Pretty, Deputy City Manager

Type of Action: Resolution ☐ Motion ☒ Roll Call ☐ Other ☐

Relevant Code/Policy: Sweet Home Financial Policy

Towards Council Goal: Essential Services

Attachments: Transportation Program Operation Agreement

Purpose of this RCA:

The purpose of this RCA is to request approval to enter into the Transportation Program Operating Agreement between the City of Sweet Home and the Senior Center through June 30, 2027.

Background/Context:

The City of Sweet Home has acted as a pass-through for grant funding to the Sweet Home Senior Center for many years. In order to receive funds to support the Center's transportation operations, The City enters into a State of Oregon Rural and Small Urban Area Transit Assistance Program. The Transportation Program Operation Agreement specifics the terms and conditions for the receipt by the Senior Center of Transportation Program from the City.

The Challenge/Problem:

Without the City's partnership as a pass-through entity, the Senior Center will not be able to take advantage of the Rural and Small Urban Area Transit Assistance Program funding. It should be noted that the stakeholders are the Sweet Home Citizens; transportation programs impact local citizens who could not otherwise commute to work, healthcare appointments, shopping, and other needs.

Issues and Financial Impacts:

The Senior Center is able to receive State Funding from the Rural and Small Urban Area Transit Assistance Program through the City which acts as a pass-through. There is no negative financial impact to the City of Sweet Home.

Elements of a Stable Solution:

The use of available grant funding and user fees to sustain a viable transportation system that serves the residents of Sweet Home and surrounding areas.

Options:

1. Do Nothing: The agreement will not be approved and the Senior Center will no longer have access to State funding to operate their public transportation services.
2. Approve the agreement: Move to approve the Transportation Program Operation Agreement as proposed.
3. Approve the agreement with amendments: Modify the terms of the agreement for approval.

Recommendation:

Staff recommends option #2: Motion to approve the Transportation Program Operation Agreement as proposed.