



# CITY OF SWEET HOME CITY COUNCIL MINUTES

February 22, 2022, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## **Mission Statement**

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## **Meeting Information**

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 226 531 982#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

## **Call to Order and Pledge of Allegiance**

The meeting was called to order at 6:30 PM.

## **Roll Call**

### **PRESENT**

Mayor Greg Mahler  
President Pro Tem Diane Gerson  
Councilor Dave Trask  
Councilor Lisa Gourley  
Councilor Susan Coleman  
Councilor Angelita Sanchez

### **STAFF**

Blair Larsen, Manager Pro Tem  
Brandon Neish, Finance Director  
Julie Fisher, Administrative Services Manager  
Lagea Mull, Communications Specialist  
Jeff Lynn, Police Chief  
Megan Dazey, Library Services Director  
Greg Springman, Public Works Director

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

## MEDIA

Benny Wolcott, The New Era

Motion to approve the absence of Councilor Richards.

Motion made by Councilor Trask, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez

## Consent Agenda:

Motion to approve the consent agenda

Motion made by President Pro Tem Gerson, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez

- a) Request for Council Action – Appointment to Committees

By approval of the Consent Agenda the following appointments were approved. Bob Briana to the Budget Committee, Bob Dalton and Wally Shreves to the Park and Tree Committee and Kelsey Hicks to the Library Board.

Approval of Minutes:

- a) 2022-02-08 City Council Minutes

## Recognition of Visitors and Hearing of Petitions:

Christy Wurster City hired to serve as City Manager Pro Tem introduced herself to the Council and stated she was excited to start tomorrow.

Gerald Shaver asked questions regarding the Managed Homeless and Community Outreach Facility.

Mary Massey spoke in opposition of the Managed Homeless and Community Outreach Facility.

Wes Collins and Will Gerritt with Radiator Supply Company requested support for a pro barbecue competition as a kick off to Sportsman Holiday events in July.

## Old Business:

- a) Information Only: Update regarding FAC Facility

Manager Pro Tem Larsen introduced updates to the agreement with FAC. Councilor Gourley expressed concerned over the staff language of \$50,000 allocated towards homeless efforts and stated more funding was allocated with approval of Council. Staff and Council discussed the State of Oregon Budget Law and how additional funds would require a Supplemental Budget.

## New Business:

- a) Request for Council Action – Resolution No. 5 for 2022 - Youth Advisory Council Bylaws

Councilor Gerson explained the need to update the YAC Bylaws.

Motion made by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez

- b) Request for Council Action - Resolution No. 6 for 2022, Library Fine Removal  
Library Services Director Dazey requested for permanent removal of library fines for overdue materials approved and recommended by the Library Advisory Board.  
Motion made by President Pro Tem Gerson, Seconded by Councilor Coleman.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez
- c) Request for Council Action, WWTP Application CU22-04  
Manager Pro Tem Larsen introduced the request for a waiver of a Conditional Use permit fee to the City for the expansion of the Wastewater Treatment Plant facility.  
Motion made by Councilor Coleman, Seconded by President Pro Tem Gerson.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez
- d) Request for Council Action - Authorization to Fill Vacant Positions  
Staff explained City Charter states that a Manager Pro Tem only has hiring authority with approval of the City Council. There are four open positions in the Police Department and one in Public Works.  
Motion made by Councilor Gourley, Seconded by Councilor Coleman.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez

### **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

- a) Ordinance Bill No. 2 for 2022 - Centurylink Franchise Agreement  
Ordinance Bill No. 2 for 2022 was read by title only.  
Motion to move Ordinance Bill No. 2 to third and final reading.  
Motion made by Councilor Trask, Seconded by Councilor Gourley.  
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez

Third Reading of Ordinance Bills (Roll Call Vote Required)

### **Reports of Committees:**

Administrative and Finance/Property

- a) 2022-02-10 Administration, Finance and Property Committee Minutes

### **Reports of City Officials:**

Mayor's Report

Mayor Mahler thanked the Council for all efforts of the past week and to Council Gerson for filling in during the Mayor's absence.

City Manager's Report

Manager Pro Tem Larsen stated he will be handing over duties to Pro Tem Christy Wurster.

**Department Director's Reports** (2nd meeting of the Month)

Finance Director

- a) Finance Monthly Report - January 2022  
A written report was included in the packet.

Police Chief

- a) Police Department Monthly Report  
A written report was included in the packet.

City Attorney

No Report

**Council Business for Good of the Order**

Councilor Gerson requested the speed radar be placed between Clark Mill and 49th. Councilor Sanchez asked for an update on the traffic study and data on any unsafe crosswalks.

Councilor Trask stated his appreciation for Chief Lynn covering patrol and for all department staff working extra hours during a staffing shortage.

**Adjournment**

The meeting adjourned at 7:26 PM.

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder