

RESOLUTION NO. 16 FOR 2025

A RESOLUTION AMENDING THE CITY'S FEE SCHEDULE FOR FACILITY RENTAL FEES, COMMUNITY DEVELOPMENT FEES, AND PARK/FACILITY USE PROCESSING FEES.

WHEREAS, except as otherwise prescribed by law, the City Council deems it desirable to establish fees which are reflective of actual staff, material, and maintenance costs for providing services and facilities to the public; and

WHEREAS, the application of these fees shall not apply to City-sponsored events or applications; and

WHEREAS, the City Manager or their designee has the authority, by this Resolution, to reduce or waive fees, particularly to individuals or organizations sponsoring community-wide events that serve an important purpose by promoting economic development or other community-oriented priorities;

NOW, THEREFORE, the City of Sweet Home resolves as follows:

The fees as shown in Exhibit A are hereby abolished, amended, or established as applicable.

If items are not covered in this resolution, the City Manager is authorized to set a temporary fee until it can be approved by City Council. The City Manager is authorized to reduce or waive fees as stated above.

It has been determined that these rates and fees are classified as not being subject to Oregon Constitution, Article XI, Section 11b limitations.

This Resolution updates and replaces those fees set forth in Resolution No. 7 for 2023 that are the same fees therein.

PASSED by the Council and approved by the Mayor, this 8th day of July, 2025.

Mayor

ATTEST:

City Manager - Ex Officio City Recorder

**2025 City of Sweet Home
Fee Schedule - New Fees
Resolution No. 16 for 2025 - Exhibit A**

| FACILITY RENTAL FEES | | | | |
|-----------------------------------|--|---------|---------|------------------|
| | Conference Rooms | | | |
| HOURLY FEES | Ames | Santiam | Wiley | Council Chambers |
| During Operating Hours | | | | |
| Government & Non-Profit Groups | \$10/hr | \$15/hr | \$20/hr | \$25/hr |
| Public Groups | \$15/hr | \$20/hr | \$25/hr | \$30/hr |
| Private Groups | \$20/hr | \$25/hr | \$30/hr | \$35/hr |
| During Hours of Closure | | | | |
| Government & Non-Profit Groups | \$20/hr | \$30/hr | \$40/hr | \$50/hr |
| Public Groups | \$30/hr | \$40/hr | \$50/hr | \$60/hr |
| Private Groups | \$40/hr | \$50/hr | \$60/hr | \$70/hr |
| COMMUNITY DEVELOPMENT FEES | | | | |
| Transient Merchant Permit | \$25 \$40 | | | |
| PARK/FACILITY USE PROCESSING FEES | | | | |
| Bandstand | \$15/hr or \$100 maximum ; \$100 refundable deposit | | | |
| Gazebo | \$15/hr or \$100 maximum ; \$100 refundable deposit | | | |
| Girl Scout Hut | \$15/hr or \$100 maximum ; \$100 refundable deposit | | | |
| Outdoor Event Center | \$15/hr or \$100 maximum; \$100 refundable deposit | | | |
| Weddle Bridge | \$15/hr or \$100 maximum ; \$100 refundable deposit | | | |
| Equipment Rental Setup/Breakdown | \$50 during business hours; \$100 after hours | | | |