



CITY OF SWEET HOME CITY COUNCIL MINUTES

June 24, 2025, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order & Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Susan Coleman
President Pro Tem Josh Thorstad
Councilor Chelsea Augsburger
Councilor Aaron Hegge
Councilor Dylan Richards
Councilor Angelita Sanchez

ABSENT

Councilor Ken Bronson

STAFF

Jason Ogden, City Manager / Police Chief
Cecily Hope Pretty, Deputy City Manager
Angela Clegg, Planning & Building Manager
Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager
Greg Springman, Public Works Director

GUESTS

Gary Jarvis, 2941 Foothills Drive, Sweet Home, OR 97386

Consent Agenda

Approval of Minutes:

- a) 2025-06-10 City Council Executive Session Minutes
- b) 2025-06-10 City Council Meeting Minutes

Councilor Richards moved to approve the minutes of the June 10, 2025 City Council Executive Session and Council meeting. President Pro Tem Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Hegge, Richards, Sanchez

NAY: None

ABSENT: Bronson

Recognition of Visitors & Hearing of Petitions

Gary Jarvis spoke of a splash pad he visited in Levan, Utah and reviewed their budget and maintenance. He recommended that the City pursue grant opportunities to construct a splash pad in a City park.

New Business

- a) Request for Council Action – Sweet Home Police Employees' Association Collective Bargaining Agreement

City Manager Ogden stated that the Collective Bargaining Agreement's (CBA) term would be from July 1, 2025 to June 30, 2028 and the terms were agreed to after a few months of bargaining with the Sweet Home Police Employees' Association (SHPEA). He highlighted included wage increases, updates to incentive and certification pay, a new 1% residency incentive, and a reopener clause if the Police Sergeants wish to enter the bargaining unit.

Councilor Richards expressed support for the Police Department's work and the proposed CBA.

Mayor Coleman thanked City Manager Ogden for securing a new CBA before the expiration of the current one.

Councilor Richards moved to approve the CBA. President Pro Tem Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Hegge, Richards, Sanchez

NAY: None

ABSENT: Bronson

- b) Request for Council Action – Sweet Home Police Employees' Association Memorandum of Understanding

City Manager Ogden stated that there were some employees receiving incentive pay that would be phased out in the new version of the CBA and the Memorandum of Understanding (MOU) would allow them to be grandfathered in with their incentives until they could be replaced with other incentives.

Councilor Richards moved to approve the MOU. President Pro Tem Thorstad seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Hegge, Richards, Sanchez

NAY: None

ABSENT: Bronson

Ordinance Bills

First Reading of Ordinance Bills

- a) Request for Council Action – Ordinance No. 7 for 2025 – Repealing SHMC Chapter 13.04.170 Fluoridation

City Manager Ogden stated that the item was referred to staff by City Council for consideration to repeal the City's fluoridation requirement. He reviewed the history of the requirement's passage and reconsideration.

President Pro Tem Thorstad moved to conduct a first reading of Ordinance No. 7 for 2025. Councilor Richards seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Hegge, Richards, Sanchez

NAY: None

ABSENT: Bronson

A first reading of Ordinance No. 7 for 2025 was conducted.

Second Reading of Ordinance Bills

President Pro Tem Thorstad moved to conduct a first second reading of Ordinance No. 7 for 2025 by title only. Councilor Richards seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Hegge, Richards, Sanchez

NAY: None

ABSENT: Bronson

A second reading of Ordinance No. 7 for 2025 was conducted by title only.

moved to conduct a third reading of Ordinance No. 7 for 2025 by title only at the following City Council meeting. X seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Hegge, Richards, Sanchez

NAY: None

ABSENT: Bronson

Third Reading of Ordinance Bills (Roll Call Vote Required)

- a) Request for Council Action – Ordinance No. 6 for 2025 – Ordinance No. 1335 – Amending SHMC Chapter 3.24 Transient Lodging Tax

A third reading of Ordinance No. 6 for 2025 was conducted by title only.

President Pro Tem Thorstad moved to approve Ordinance No. 6 for 2025. Councilor Richards seconded the motion. The motion carried by the following vote:

AYE: Coleman, Thorstad, Augsburger, Hegge, Richards, Sanchez

NAY: None

ABSENT: Bronson

Reports of Committees

Charter Review Committee – President Pro Tem Thorstad

Community Health Committee – Councilor Bronson

Library Advisory Board – Councilor Augsburger

- a) 2025-06-12 Library Board Meeting Minutes

Park & Tree Committee – Councilor Hegge

Planning Commission

Area Commission on Transportation – Councilor Sanchez, Councilor Bronson (alternate)

- a) 2025-06-26 Area Commission on Transportation Agenda Packet

Chamber of Commerce – Councilor Hegge

Council of Governments – Councilor Bronson, Councilor Sanchez (alternate)

Solid Waste Advisory Council – Councilor Richards

Department Reports

Library

Planning & Building

Public Works

Finance

Police

- a) Police Department Report – May 2025

Director Dazey provided an overview of a grant received to purchase a new ADA-compliant door for the library. She stated that additional grant funding was available to be utilized for an expense selected by the community via survey. She spoke of her recent experience at the Libraries Advancing Community Learning to Reduce Substance Use national forum. She stated that she applied for a grant with other local libraries to create a harm reduction collection.

Mayor Coleman thanked Director Dazey for representing the City of Sweet Home well.

Councilor Hegge stated that there are currently 146 Chamber of Commerce members and highlighted upcoming Chamber events such as Cut the Gut and Sportsman's Holiday. He noted good attendance at the Jim Bean Safety Fair despite poor weather. He highlighted the work of the Beautification Committee.

Councilor Augsburger stated that the Library Board would hold a Work Session in July to discuss potential sites for a new library.

Councilor Hegge stated that there was currently a vacancy on the Park & Tree Committee.

City Manager Ogden noted an increase in drug-related violations due to changes in state law. He thanked Jay and Teresa Burcham of Burcham's Metals for donating six AEDs for police patrol cars.

Reports of City Officials

City Manager's Report

City Manager Ogden thanked the volunteers who put together the Jim Bean Safety Fair and highlighted Community Services Officers Sean Morgan and Jennifer Gaspard for their coordination. He noted that there was currently a community clean-up event hosted by Code Enforcement. He thanked Code Enforcement Officer Ray Grundy and Special Projects Manager Leisinger for their work during the event. He noted updates to Transient Lodging Tax (TLT) regulations at the State Legislature that would allow cities more flexibility in their use of TLT funds in the General Fund. He stated that there would be privately hosted fireworks at Radiator Supply House on July 4th. He noted that the Sportsman's Holiday Parade would take place on July 12th and would impact traffic flows.

Mayor's Report

Mayor Coleman highlighted participation at the Jim Bean Safety Fair and thanked Public Works employees Brian Womack and Rebecca Swoboda for hosting a booth with giveaways. She thanked Public Works for their current crack sealing efforts to support the City's new pavement preservation program. She thanked staff for the community clean-up event.

Council Business for Good of the Order

Councilor Sanchez thanked Public Works for the crack sealing. She stated that the end of the legislative session was approaching. She noted that she may be deployed to work wildfires and requested excused absences if so.

Adjournment

There being no further discussion, the meeting was adjourned at 7:03 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder