



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Committee Appointment

Preferred Agenda: August 12, 2025

Submitted By: Cecily Hope Pretty, Deputy City Manager

Reviewed By: Jason Ogden, City Manager

Type of Action: Resolution ☐ Motion ☒ Roll Call ☐ Other ☐

Relevant Code/Policy: SHMC Chapter 2.10

Towards Council Goal: Be an Effective & Efficient Government

Attachments: N/A

Purpose of this RCA:

To make an appointment to the Park & Tree Committee.

Background/Context:

The Administration, Finance & Property Committee met on July 22, 2025 to review applicants and make an appointment recommendation for a vacancy on the Park & Tree Committee. Melanie Jones was the recommended applicant for a term expiring February 22, 2026.

The Challenge/Problem:

The boards and committees of the City of Sweet Home serve an important role in reviewing information and concerns relevant to their charges and making recommendations to the City Council. Allowing vacancies to stand leads to inefficiencies in this recommendation process and does not allow engaged citizens the opportunity to serve in this advisory capacity for the benefit of the community.

Issues and Financial Impacts:

There are no issues or financial impacts identified as a result of this appointment.

Elements of a Stable Solution:

Timely approval of a qualified committee applicant.

Options:

1. Do nothing: The vacancy will remain and committee operations will be impacted.
2. Direct staff to solicit additional applicants.
3. Approve the recommended applicant: Move to approve the applicant as proposed.

Recommendation:

Staff recommends option 3: Move to approve the applicant as recommended.