



CITY OF SWEET HOME CITY COUNCIL MINUTES

April 12, 2022, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID: 473 954 605#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:31 PM.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Dave Trask
Councilor Lisa Gourley
Councilor Susan Coleman
Councilor Angelita Sanchez
Councilor Dylan Richards

STAFF

City Manager Pro Tem Christy Wurster
Finance Director Brandon Neish
Community and Economic Development Director Blair Larsen
Communications Specialist Lagea Mull
Administrative Services Manager Julie Fisher
City Attorney Robert Snyder
Library Services Director Megan Dazey
Public Works Director Greg Springman
Police Chief Jeff Lynn

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Media

Benny Westcott, The New Era

Consent Agenda:

Motion made to approve the Consent Agenda by President Pro Tem Gerson, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Approval of Minutes:

- a) 2022-03-22 City Council Minutes

Recognition of Visitors and Hearing of Petitions:

None

Old Business:

- a) Request for Council Action - Resolution No. 12 for 2022 - 2022 Natural Hazards Mitigation Plan Adoption

Community and Economic Development Director Blair Larsen introduced the final version of the Natural Hazard Mitigation Plan for Council discussion and adoption. Councilor Gerson questioned the use of the Jr. High as an Emergency Operations Center. Staff will follow up as the intent is for the Jr. High to be an alternate site after City Hall and the Fire Department.

Motion made to approve the Natural Hazard Mitigation Plan as amended by Councilor Gourley, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

New Business:

- a) Request for Council Action – Resolution No. 11 for 2022 - City Manager Position Profile

City Manager Pro Tem Christy Wurster presented the City Manager Position Profile and stated there were three areas of discussion: salary, length of experience, and residency. Consensus of the Council was the language presented in the profile.

Motion made to approve Resolution No. 11 for 2022 by Councilor Gourley, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

The Council discussed that they would like to advertise nationwide for the position. The City Manager Pro Tem will include ICMA in the locations the position will be advertised.

- b) Request for Council Action - WWTP Application VR22-01

Community and Economic Development Director Blair Larsen presented an application for a Variance for the Wastewater Treatment Plant. The property is residential and a Conditional Use is already in place for the plant. The Variance is needed for the building height.

Motion made for signature authorization on the application for a Variance by Councilor Coleman, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Trask, Councilor Gourley, Councilor Coleman, Councilor Sanchez, Councilor Richards

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

Reports of Committees:

Ad Hoc Committee on Health

Councilor Gourley announced the meeting the Community Health Committee meeting this month has been rescheduled until May 2nd at 6pm.

Youth Advisory Council

Councilor Gerson announced the Rural Development Initiative (RDI) Leadership Program presentation will be held April 27th at 5:30pm – 7pm. Reservations are needed for dinner. Graduation will be held May 7th at 12:30pm. Reservations are needed for the luncheon. Both events will be held at the Senior Center.

Student art will be on display in the gallery at City Hall in May.

Reports of City Officials:

Mayor's Report

Mayor Mahler thanked Councilor Gerson for filling in for him during the Annual Chamber Banquet. Mayor Mahler also expressed his thanks for Council and staff for cards and support during a difficult time.

Mayor Mahler announced SEI filings are due April 15th.

Budget Committee meetings are scheduled April 19th and 20th at 6pm.

Mayor Mahler stated he will be gone for the next City Council meeting and has asked President Pro Tem Gerson to conduct the meeting.

City Manager's Report

City Manager Pro Tem Christy Wurster announced this week is National Dispatcher week. Pro Tem Wurster stated we have hard working staff and we value and appreciate their work and service to the City.

April 16th at 9am is the Annual Rotary Easter Egg Hunt in Sankey Park.

There will be an Arbor Day Community Event planting trees at Evergreen Park.

ODOT will close Hwy 20 from May 9-22 at mile marker 54-57 to repair the roadway.

Department Director's Reports (1st meeting of the Month)

Library Services Director

A written report was included in the packet. There were no questions from the Council.

a) Library Monthly Report for March 2022

Community and Economic Development Director

A written report was included in the packet. There were no questions from the Council.

a) CEDD Monthly Report March 2022

Public Works Director

A written report was included in the packet. There were no questions from the Council.

a) Public Works Monthly Report March 2022

City Attorney

No Report

Council Business for Good of the Order

Councilor Trask announced the Sweet Home athletes were invited to the next meeting.

There is a public meeting March 13th at the Senior Center at noon and again at 5pm to discuss storm water.

Councilor Sanchez stated she would like to publicly apologize to City Attorney Robert Snyder for comments she made which could be misconstrued. Councilor Sanchez stated she did not have ill intentions.

Adjournment

The meeting adjourned at 7:02 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder