



# REQUEST FOR COUNCIL ACTION

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**Title:** Request for Council Action – Contract Approval – Emergency Housing

**Preferred Agenda:** December 10, 2024

**Submitted By:** Cecily Hope Pretty, Assistant City Manager Pro Tem

**Reviewed By:** Jason Ogden, City Manager Pro Tem

**Type of Action:** Resolution  Motion  Roll Call  Other

**Relevant Code/Policy:** Comprehensive Plan, 2023 Homelessness State of Emergency Proclamation

**Towards Council Goal:** Infrastructure, Be an Effective & Efficient Government, Rejuvenate Essential Services, Economic Strength, Image Building

**Attachments:** Housing Quotes

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**Purpose of this RCA:**

To seek City Council approval for the purchase of emergency family housing units for installation at the Family Resource and Assistance Center (FAC) site, located at 1420 24<sup>th</sup> Avenue.

**Background/Context:**

Through proclamation on March 1, 2023, the City of Sweet Home declared a state of emergency regarding homelessness in Sweet Home. The Governor provided emergency funding to the Linn County MAC group to be distributed through grants. The City of Sweet Home applied for and was awarded funding in the amount of \$265,000 in order to provide emergency housing to families who are in the process of seeking permanent housing. The terms of the grant require the addition of a minimum of 34 beds and the shelters must have locking doors, electricity, insulation, and heat.

**The Challenge/Problem:**

On August 6, 2024, the City Council approved housing to be installed at 44<sup>th</sup> Avenue and Osage. However, further analysis of the site revealed unidentified and unbudgeted costs for site work, so a new location needed to be selected for the housing. The FAC site already has utilities and other site improvements installed, which significantly minimizes site work costs. The City received multiple bids with various housing options, and selected Gettis Bros. based on cost, ease of installation, and ability to manufacture the housing within the grant timeline. In order to qualify for the grant reimbursement funding, the housing must be open and available by April 2025.

**Issues and Financial Impacts:**

As a condition of the grant, the City has committed to \$35,000 of in-kind services. This will be accounted for primarily through performance of site work in preparation for the housing and administration of the grant. The City Council will need to approve a management agreement with

FAC in the near future for operation of the site, which is also provided by the grant in the amount of \$170,000. FAC will be responsible for maintenance of the new buildings, as well as hiring new staff to provide the required services.

**Elements of a Stable Solution:**

A fiscally responsible method to improve living conditions and quality of life for all residents.

**Options:**

1. Do nothing: The City will not purchase the housing and no additional housing will be pursued at this time. The grant funding will be lost.
2. Amend the project: Suggest an alternate project or selections for family housing. Due to the timeline, this likely will not be feasible to remain eligible for the grant funding.
3. Authorize the purchase: Move to approve the purchase of the emergency housing in an amount not to exceed \$265,000.

**Recommendation:**

Staff recommends option 3: Move to approve the purchase of the emergency housing as recommended.