



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Resolution No. 26 for 2024 – Amending the Limited English Proficiency Plan

Preferred Agenda: December 10, 2024

Submitted By: Blair Larsen, City Attorney

Reviewed By: Jason Ogden, Interim City Manager / Police Chief

Type of Action: Resolution Motion Roll Call Other

Relevant Code/Policy: Limited English Proficiency Plan

Towards Council Goal: Be an Effective & Efficient Government

Attachments: Resolution No. 26 for 2024
Limited English Proficiency Plan

Purpose of this RCA:

To seek Council approval of updates to the City of Sweet Home Limited English Proficiency (LEP) Plan.

Background/Context:

The City of Sweet Home’s LEP Plan was first adopted in 2019. Because the City is in the process of updating its Title VI Plan, for which the LEP Plan is a complement, staff determined it was an appropriate opportunity to review the LEP and bring updates forward for City Council approval.

The Challenge/Problem:

The City’s LEP Plan has not been reviewed and updated since its adoption in 2019. Minor updates, such as contact information for appropriate staff, are recommended.

Issues and Financial Impacts:

There are no financial impacts associated with adopting the revised plan.

Elements of a Stable Solution:

Timely approval of the updated plan to continue access for those with limited English proficiency.

Options:

1. Do nothing: The City’s current LEP Plan will remain in effect.
2. Recommend changes to the proposed plan: The City Council could propose modifications to the LEP Plan.
3. Approve the plan: Move to approve Resolution No. 26 for 2024 as proposed to adopt the revised LEP Plan.

Recommendation:

Staff recommends Option 3: Move to approve Resolution No. 26 for 2024 as proposed to adopt the revised LEP Plan.