



CITY OF SWEET HOME LIBRARY BOARD MINUTES

July 10, 2025, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 4:33 PM.

Roll Call

PRESENT

Chair Eva Jurney
Vice Chair Kelsey Hicks
Board Member Jen Castaneda
Board Member Jim Corley
Board Member Caryn Wise

STAFF

Megan Dazey, Library Services Director
Cecily Hope Pretty, Deputy City Manager
Adam Leisinger, Special Projects Manager

Review & Approval of Minutes

- a) 2025-06-12 Library Board Meeting Minutes

Board Member Wise moved to approve the minutes of the June 12, 2025 Library Board Meeting. Vice Chair Hicks seconded the motion. The motion carried by the following vote:

AYE: Jurney, Hicks, Castaneda, Corley, Wise
NAY: None

Report of the Library Services Director

- a) Director's Report June/July 2025

Director Dazey stated that the Fiscal Year concluded at the end of June. She described the popularity of the DVD collection and the success of recent children's programming. She stated that the library had advanced in the running for a digital equity grant to fund a full-time Digital Navigator assisting people with their computers and digital needs. She noted that the current year's Community Market averaged 15-20 vendors each weekend and highlighted a combined event in the coming weekend with the craft fair at the high school.

No action was required for this item.

Statistics

a) Library Statistics June 2025

Director Dazey stated that the statistics were on track for the year other than volunteer hours. She noted that over 150 elementary-aged children signed up for the Summer Reading Program which showed significant growth over prior years.

No action was required for this item.

Fiscal Report

There was no fiscal report to be heard.

Old Business

There was no old business to be heard.

New Business

a) Board Communication Policy

Deputy City Manager Pretty stated that all board and committee members citywide were receiving a consistent policy for communication with the media and asked the Board to review the recommended responses and referrals.

No action was required for this item.

b) SHPL July 2025 Newsletter

Director Dazey highlighted some of the upcoming events.

No action was required for this item.

There was consensus to cancel the August Board meeting.

Adjournment

There being no further discussion, the meeting was adjourned at 4:47 PM.

Chair

ATTEST:

Library Services Director, Secretary to the Board