



# CITY OF SWEET HOME CITY COUNCIL MINUTES

November 10, 2020, 6:30 PM  
Sweet Home City Hall, 3225 Main Street  
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

## Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

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## Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit [live.sweethomeor.gov](https://live.sweethomeor.gov). If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

## Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

## Roll Call

### PRESENT

Mayor Greg Mahler  
President Pro Tem Diane Gerson  
Councilor Cortney Nash  
Councilor Dave Trask  
Councilor Lisa Gourley  
Councilor Susan Coleman

### ABSENT

Councilor James Goble

Motion made to approve Councilor Goble's absence by Councilor Trask, Seconded by Councilor Coleman.

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*The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.*

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

**STAFF**

City Manager Ray Towry  
Finance Director Brandon Neish  
Community and Economic Development Director Blair Larsen  
Chief of Police Jeff Lynn  
Officer Ean Mason  
Public Works Director Greg Springman  
Utilities Manager Steven Haney  
Engineer Technician Trish Rice  
Library Services Director Rose Peda  
City Attorney Robert Snyder  
Administrative Assistant Julie Fisher

**Media**

Kelly Kenoyer  
Alex Paul

**Consent Agenda:**

Approval of Minutes:

- a) 2020-10-27 City Council (pg. 3)

Motion made by Councilor Trask, Seconded by Councilor Nash.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

**Recognition of Visitors and Hearing of Petitions:**

Introduction of Ean Mason, Sweet Home Police Department's newly sworn in Police Officer.

Recognition of Julie Fisher for completing the Oregon Risk Management Certificate Program.

**Old Business:**

None

**New Business:**

- a) For Information Only – Fire Hall Property (pg. 9)

City Attorney Snyder presented the Council information regarding the transfer of City owned Fire Hall properties to the Sweet Home Fire and Ambulance District. Discussion ensued. The item will be on the next agenda for action.

- b) WWTP Value Engineering Study Contract Authorization (pg. 16)

City Manager presented the request and explained as a requirement to qualify for federal grants and low interest federal loans, the City must have a neutral 3rd party design review.

Motion made by Councilor Trask, Seconded by Councilor Gourley.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

- c) Request for Council Action - Resolution No. 29 for 2020 - Refinancing of existing debt (pg. 56)

Finance Director Neish presented the request for refinancing existing debt for the Water Treatment Plant for approximately combined 6 million, at a current interest rate of 3.14%

and 2-4%. By completing the refinance at interest under 2% for all loans, the City will save nearly \$700,000 over 15 years. FD Neish explained these will be full faith and credit bonds.

Motion made by Councilor Trask, Seconded by Councilor Gourley.

Roll Call Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Gourley, Councilor Coleman

### **Ordinance Bills**

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

### **Reports of Committees:**

Administrative and Finance/Property

Charter Review Committee

Councilor Gerson announced the next meeting will be November 17 to review the role of the Mayor, Council, and City Officers.

Park and Tree Committee

Councilor Trask encouraged everyone to drive by Sankey Park to view the new lighting and other improvements.

Youth Advisory Council

Chamber of Commerce

Council of Governments

Area Commission on Transportation

Solid Waste Advisory Council

Ad Hoc Committee on Health

Legislative Committee

### **Reports of City Officials:**

Mayor's Report

None

City Manager's Report

City Manager Towry announced a League of Oregon Cities Elected Essential Workshop which will be offered as a virtual training. Any Council member interested, must register.

The training dates for the 2021 Council Training and Goal Setting Session of February 5-7, 2021 was proposed.

CM Towry reminded the Council nominations for Mayor, Pro-Tem and new committee assignments will take place the first of the year.

### **Department Director's Reports (1st meeting of the Month)**

Library Services Director

- a) Library Monthly Report - October 2020 (pg. 85)

A written report was included in the packet.

Community and Economic Development Director

- a) Community & Economic Development Department October Report (pg. 87)

A written report was included in the packet.

Public Works Director

- a) Public Works Activities Report - October 2020 (pg. 92)

A written report was included in the packet.

City Attorney

None

**Council Business for Good of the Order**

None

**Adjournment**

With no further business, the meeting adjourned at 7:16 PM

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Mayor

ATTEST:

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City Manager – Ex Officio City Recorder