

Sweet Home COVID-19 Business Loan Program

November 18, 2020

1.0 PURPOSE AND INTENT

- 1.1 The Sweet Home City Council's Vision and Mission Statement for 2017-2018 states in part that the Council aspires: "to create an economically strong environment in which businesses prosper." This environment includes:
 - 1.1.1 Implementing a business vitalization program,
 - 1.1.2 Supporting future economic development efforts within City Hall, and
 - 1.1.3 Developing economic opportunities with regional partners.
- 1.2 The purpose and intent of the COVID-19 Business Loan Program is to support this vision by offering loans to mitigate the impact of State of Oregon Executive Order No. 20-65 ("Temporary Freeze to Address Surge in COVID-19 Cases in Oregon") on Sweet Home's small businesses.

2.0 PROGRAM OBJECTIVES

- 2.1 Help small businesses forced to closed by Executive Order No. 20-65 survive the current emergency, and return to previous operations as soon as possible after the emergency subsides by providing loans under the following terms:
 - 2.1.1 Maximum Loan Amount: \$25,000
 - 2.1.2 Annual Percentage Rate: 1.5%
 - 2.1.3 Payment Period: Amortized over 10 years, with monthly payments beginning March 1, 2021.

3.0 APPLICATION PROCESS

- 3.1 Interested businesses should contact the Economic Development Director directly, who will work with the City Attorney to draft a contract for the loan.

4.0 ELIGIBILITY

- 4.1 Eligible Businesses are defined as those businesses that were forced to completely close by State of Oregon Executive Order No. 20-65.

5.0 CONDITIONS AND CONSIDERATIONS

- 5.1 The City Manager, or designee, shall have the authority to approve loans, based on the City Council's authorization.
- 5.2 This program is in effect from the initial date of State of Oregon Executive Order No. 20-65 and new loan requests will be considered for 60 days thereafter, and while funds are available.

6.0 PROGRAM IMPLEMENTATION

- 6.1 Where a question regarding implementation of this program arises, or where sections of this program may conflict, the City Manager shall be authorized to determine the appropriate course of action as specified under this Section and guided by the Purpose and Intent statement listed in Section 1.0 and Program Objectives listed in Section 2.0. Modifications to the program shall only be made as specified under Section 6.2 and 6.3.
- 6.2 Minor modifications to this program; which are defined as those changes that do not significantly alter the terms by which funds are distributed or repaid under this program, may be approved by the City Manager.
- 6.3 Major modifications to this program; which are defined as those changes that exceed minor modifications listed under Section 7.2 must be approved by the City Council.