



CITY OF SWEET HOME CITY COUNCIL MINUTES

October 13, 2020, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City Council will hold a Regular City Council meeting at 6:30 p.m. in the City Council Chambers at City Hall, 3225 Main Street. In order to protect residents, staff, and elected officials due to the novel COVID-19 virus, the frequency and length of public meetings, including the City Council, boards and commissions, will be minimized. Non-urgent and non-essential City business with expected public feedback will be postponed whenever possible. Individuals attending public meetings in person will be limited to the first six people, required to maintain appropriate social distancing, (6-ft.) and be free of symptoms related to COVID-19. The City of Sweet Home City Council is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the City Council meeting live, online visit live.sweethomeor.gov. If you don't have access to the internet you can call in to 541-367-5128 and you'll be asked to choose option #1 to be logged in to the call.

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon public meeting law, and has been approved by the Mayor as Chairperson of the meeting. All votes will be conducted by Roll Call Vote.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Greg Mahler
President Pro Tem Diane Gerson
Councilor Dave Trask
Councilor Lisa Gourley
Councilor Susan Coleman
Councilor Cortney Nash (Video)
Councilor James Goble (Video)

STAFF

City Manager Ray Towry

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Finance Director Brandon Neish
City Attorney Robert Snyder
Community and Economic Development Director Blair Larsen
Police Chief Jeff Lynn
Library Services Director Rose Peda
Public Works Director Greg Springman

Consent Agenda:

Motion made by President Pro Tem Gerson, Seconded by Councilor Trask.
Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

- a) Appointment of David Lowman to Charter Review Committee replacing Z. Lincoln (pg. 3)

Approval of Minutes:

- a) 2020-09-22 Charter Review Committee (pg. 4)
- b) 2020-09-22 City Council Minutes (pg. 6)
The City Council minutes for 09-22-2020 will be revised to show absence was approved for those missing.
- c) 2020-10-06 Administration, Finance and Property Committee (pg. 12)

Recognition of Visitors and Hearing of Petitions:

- a) Information Only - Linn Shuttle Update, Ken Bronson and Dawn Mitchell
Ken Bronson and Dawn Mitchell gave the Council an update on the Linn Shuttle.

Old Business:

- a) Request for Council Action - Water/Wastewater Treatment Facilities Management Direction (pg. 15)
Public Works Director Greg Springman presented the options and costs related to the operations of the Water Treatment and Wastewater Treatment facilities. Councilor Gerson also expressed concerns about bringing the operations of the plants in-house at this time. Director Springman told the Council that Public Works would be satisfied working with Inframark if that was the decision of the Council. Manager Towry reiterated Director Springman's statements and informed the Council that staff's recommendation is based on the bottom line. Councilor Gourley outlined the numerous steps and considerations the Council has made regarding this decision and highlighted the tenacity and experience of the staff. Councilor Trask reminded the Council of his desires in the past to bring the operations in-house but understands the concerns mentioned by Councilor Gerson.

Mayor Mahler invited Inframark's Jim Huentelman forward to address the City Council. Mr. Huentelman outlined his company's desire to manage the treatment plants and outlined the steps and benefits that they would deliver to the City.

Motion to move terminate all operation contract and move operations of the plants inhouse made by Councilor Gourley, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley

Voting Nay: President Pro Tem Gerson, Councilor Coleman

b) Launch and Demonstration of Financial Transparency & Budget System

Finance Director Neish presented the Council with information on ClearGov. The overview presented the launch and demonstration of Financial Transparency and Budget System.

New Business:

a) Request for Council Action - Streetscape and Parking Plan Request for Proposals (pg. 212)

Community and Economic Development Director Larsen presented the Council with a request for a Streetscape and Parking Plan Proposal.

Motion made by President Pro Tem Gerson, Seconded by Councilor Gourley.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Gourley, Councilor Coleman

b) Request for Council Action - IGA between City & Sweet Home Fire and Ambulance District for use of old City Hall (pg. 228)

Deputy Fire Chief Doug Emmert and Board President Dawn Mitchell presented to the Council.

Councilor Gourley expressed concerns about not having had a discussion on the future of the building.

Motion made to approve the IGA with Sweet Home Fire and Ambulance District for use of Old City Hall by Councilor Goble, Seconded by Councilor Nash.

Voting Yea: Mayor Mahler, President Pro Tem Gerson, Councilor Nash, Councilor Trask, Councilor Goble, Councilor Coleman

Voting Nay: Councilor Gourley

Ordinance Bills

Request for Council Action and First Reading of Ordinance Bills

Second Reading of Ordinance Bills

Third Reading of Ordinance Bills (Roll Call Vote Required)

Reports of Committees:

Administrative and Finance/Property

Charter Review Committee

The next Charter Review Committee meeting will be October 27th.

Park and Tree Committee

Youth Advisory Council

Chamber of Commerce

Councilor Gerson reported the committee will meet Thursday night.

Council of Governments

Area Commission on Transportation

Solid Waste Advisory Council

Ad Hoc Committee on Health

Councilor Gourley reported Todd Noble, Lebanon Community Hospital Executive Director will be attending the next meeting.

Legislative Committee

Reports of City Officials:

Mayor's Report

Mayor Mahler complemented another successful Harvest Festival.

City Manager's Report

City Manager Towry reported two staff positions that will soon be open, one in Court and the other in Public Works. Staff is still working on the donation of the Annex to the City of Detroit.

CM Towry announced a Council Elect Training opportunity as well as an Economic Development SDC Special Meeting.

CM Towry reported an upcoming vacation.

Department Director's Reports (1st meeting of the Month)

Library Services Director

- a) September 2020 Monthly Report (pg. 238)

A written report was included in the packet.

Community and Economic Development Director

- a) September 2020 Monthly Report (pg. 240)

A written report was included in the packet.

Public Works Director

- a) September 2020 Monthly Report (pg. 246)

A written report was included in the packet. PWD Springman also briefed the Council on water loss.

City Attorney

None

Council Business for Good of the Order

None

Adjournment

With no further business, the meeting adjourned at 9:02 PM.

Mayor

ATTEST:

City Manager – Ex Officio City Recorder