



CITY OF SWEET HOME CITY COUNCIL MINUTES

July 12, 2022, 6:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

WIFI Passcode: guestwifi

PLEASE silence all cell phones – Anyone who wishes to speak, please sign in.

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Meeting Information

The City of Sweet Home is streaming the meeting via the Microsoft Teams platform and asks the public to consider this option. There will be opportunity for public input via the live stream. To view the meeting live, online visit <http://live.sweethomeor.gov>. If you don't have access to the internet you can call in to 541-367-5128, choose option #1 and enter the meeting ID to be logged in to the call. Meeting ID:473 954 605#

This video stream and call in options are allowed under Council Rules, meet the requirements for Oregon Public Meeting Law, and have been approved by the Mayor and Chairperson of the meeting.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 PM.

Roll Call

PRESENT

Mayor Greg Mahler
Councilor Dave Trask
Councilor Susan Coleman
Councilor Angelita Sanchez
Councilor Dylan Richards

Tea Herrera, YAC Representative

ABSENT

President Pro Tem Diane Gerson
Councilor Lisa Gourley

STAFF

Communications Specialist Lagea Mull
Administrative Services Manager Julie Fisher
City Manager Pro Tem Christy Wurster
Community and Economic Development Director Blair Larsen
Library Services Director Megan Dazey
City Attorney Robert Snyder
Finance Director Brandon Neish

The location of the meeting is accessible to the disabled. If you have a disability that requires accommodation, advanced notice is requested by notifying the City Manager's Office at 541-367-8969.

Public Works Director Greg Springman
Police Chief Jeff Lynn
Police Captain Jason Ogden

MEDIA
Benny Wolcott

Motion to approve the absence of Councilor Gourley and President Pro Tem Gerson made by Councilor Trask, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

Consent Agenda:

Motion to approve the Consent Agenda made by Councilor Coleman, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

- a) Request for Council Action – Appointment to Library Advisory Board – Eva Journey

Approval of Minutes:

- a) 2022-06-28 City Council Minutes - WS
- b) 2022-07-06 City Council Minutes - ES

Recognition of Visitors and Hearing of Petitions:

None

Old Business:

- a) Request for Council Action - Resolution No. 27 for 2022 - A Resolution Certifying the City Complies with Sections of ORS 475B Related to Marijuana Sales Inside City Limits.

Finance Director Brandon Neish presented Resolution No. 27 for 2022. Resolution No. 23 was passed by the Council, however the ORS references changed during the second legislative session in January of 2022. For accurate record keeping purposes, a new Resolution has been brought forward changing ORS 475 B to ORS 475 C correcting the minor changes in numbering.

Motion to approve Resolution No. 27 for 2022 made by Councilor Coleman, Seconded by Councilor Richards.
Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

New Business:

- a) Downtown Lounge Public Address System Application

Police Chief Jeff Lynn presented the request for a permit for amplified sound during an outdoor event Jamboree Weekend. The planned event has no changes from past events and will be Thursday to Sunday, July 28th to July 31st,

Motion to approve the Public Address System Permit for the Downtown Lounge made by Councilor Richards, Seconded by Councilor Coleman.
Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards
- b) Request for Council Action – Resolution No. 20 for 2022 – Fee Schedule

City Manager Pro Tem Christy Wurster introduced the draft fee schedule.

Motion to table Resolution No. 20 for 2022 made by Councilor Coleman, Seconded by Councilor Sanchez.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

Mayor Mahler instructed the Council to talk with City Manager Pro Tem Wurster with any comments.

c) Request for Council Action - Proposed Amendments to the Council Rules

City Attorney Snyder explained the proposed amendments from the Administration, Finance, and Property Committee. The Committee felt it was valuable for in person attendance for Executive Sessions. Councilor dress was also discussed and a dress code suggested due to the value of impartiality by not wearing political logos, and to maintain professionalism. Councilor Sanchez stated there are times when a councilor may need to attend meetings directly after work and questioned who determines what "professional attire" is. Councilor Sanchez also questioned if the dress code was applicable during the times when not in a public meeting but still representing the City as an elected official. Councilor Sanchez felt the draft rules were aimed at her after attending a work session in work clothes, however Councilor Coleman clarified the rules had been by the committee discussed prior to the work session in question.

Motion to table the draft rules until clarity can be added and all parties can agree made by Councilor Sanchez, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

Mayor Malher recommended a work session.

d) Request for Council Action - Measure 109 Potential Ballot Measure

Community and Economic Development Director Blair Larsen explained during the November 2022 election, Oregon voters approved Ballot Measure 109 allowing Psilocybin Services. Results of the vote showed Oregon voters were 55% in favor, Linn County voters were 55% against, and Sweet Home voters were 59% against the measure.

Motion to direct staff to draft an ordinance and ballot measure based on the models provided prohibiting Psilocybin service centers and manufactures without a sunset clause made by Councilor Coleman, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

CEDD Larsen asked the Council if they would like to add an additional measure for moratorium, however it was the desire of the Council to keep the ballot as simple as possible and most cost effective.

e) Request for Council Action – Contract for Services – Finance Director Pro Tem

City Manager Pro Tem Christy Wurster reported Finance Director Neish has submitted his official resignation notice to the City. Staff is requesting to bring an interim Finance Director to perform services as outlined in packet. City Manager Pro Tem presented a contract from Matt Brown Consulting for consideration.

Motion to approve the contract for services from Matt Brown Consulting made by Councilor Richards, Seconded by Councilor Trask.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

f) Request for Council Action - Resolution No. 28 for 2022 - Extending the City of Sweet Home's Workers' Compensation Coverage to Certain Volunteer Positions

Finance Director Brandon Neish presented the request to extend documentation that shows Workers' Compensation coverage for City volunteers. The annual cost of the coverage was \$100.

Motion to approve Resolution No. 28 for 2022 made by Councilor Coleman, Seconded by Councilor Richards.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

g) Request for Council Action - Authorization to Fill a Vacant Position

City Manager Pro Tem Christy Wurster requested authorization to begin recruitment for a Finance Director.

Motion to authorize staff to begin the recruitment process to hire a Finance Director for the City of Sweet Home made by Councilor Richards, Seconded by Councilor Coleman.

Voting Yea: Mayor Mahler, Councilor Trask, Councilor Coleman, Councilor Sanchez, Councilor Richards

Reports of Committees:

Ad Hoc Committee on Health

a) Wiley Creek Memory Care Groundbreaking

Mayor Mahler asked who would be present for the Wiley Creek Memory Care Groundbreaking ceremony. Councilors Coleman, Richards, Trask and Mayor Mahler would be attending. A possible quorum of the Council will be noticed.

Administrative and Finance/Property

a) 2022-06-30 Administration, Finance & Property Committee Minutes

Written Minutes were included in the packet.

Reports of City Officials:

Mayor's Report

Mayor Mahler reported on focus groups hosted by medical students from Western University. Dr. Larry Horton has sent out several dates that Councilors could attend.

City Manager's Report

City Manager Pro Tem Christy Wurster requested the Council complete the LOC Legislative Priorities Ballot and return to staff prior to the next meeting.

The City Manager recruitment update was presented including a schedule of meetings. It was suggested to hold the Community Meet and Greet at City Hall. A question of maximum occupancy was raised. Staff will follow up on the approved occupancy and schedule the meet and greet at City Hall if space allows.

Due to staff changes and timing, City Manager Pro Tem Wurster suggested continuing with the current auditing services one more year. A Request for Proposal (RFP) could be published the following year for auditing services. There were no objections by the City Council.

It was announced the City of Sweet Home won the Favorite Checkpoint for the Annual Cut the Gut Car Cruise. The check point was hosted by Toxic Mopar Car Club. The club members were congratulated for their efforts.

a) Council Action Item Tracker

An updated Council Action Item Tracker was included in the packet.

Department Director's Reports (1st meeting of the Month)

Library Services Director

- a) Monthly Report June 2022

A written report was included in the packet.

Community and Economic Development Director

- a) Monthly Report June 2022

A written report was included in the packet.

Public Works Director

- a) Monthly Report - June 2022

A written report was included in the packet.

City Attorney

No Report

Council Business for Good of the Order

Adjournment

The meeting adjourned at 7:31 PM.

ATTEST:

Mayor

City Manager Pro Tem – Ex Officio City Recorder