

Sweet Home Public Library
Library Advisory Board Minutes

(There was a technical issue with the meeting recording and audio was not available for the meeting recording)

Call to Order

The meeting was called to order at 4:33 pm

Present:

Don Hopkins
Eva Journey
Jamie Frick
Kelsey Hicks
Mailey Brewer

Staff:

Megan Dazey, Library Director
Brandon Neish, Finance Director
Lagea Mull, Communications

Approval of Minutes. Minutes approved unanimously

Updates

Report of the Librarian:

Library Director Dazey went over the submitted report. Monthly reports will now be from meeting to meeting instead of the exact month. Some discussion about the need to continue to update the Library Policy Manual yearly. We will start this process in the Fall. The Weapons policy was mentioned as one that was in need of updating.

Small discussion about the timeliness of repairs being made for building issues. Dazey explained that Public Works responded very quickly when it was a high priority issue.

Fiscal Report:

Finance Director Neish went over the monthly fiscal report. Fiscal year end is near with spending freeze coming soon. We are at about 75% spent for the year, but will finish slightly higher.

Statistical Report:

No questions about the statistics.

Old Business:

None

New Business:

One Library Board position is up for renewal at the end of the month. That position can get their application filled out and submitted to Julie Fischer. Some discussion about if this position needed to be advertised or not. *(follow up- the application was received from the current holder, City best practice is to not advertise if the incumbent is renewing)*

Adjournment:

Meeting adjourned at 5:00pm