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## Finance Department February 2025

### Finance Activities

Accounts Payable: 169 payments processed  
Passport Applications processed: 43  
Passport Photos: 46  
Lien Searches: 26

Payroll was processed in February for 72 employees.

### Utility Billing Activities

Service Requests Processed	130
Accounts Opened	26
Accounts Closed	22
Utility Statements Processed	3,490
Statements Mailed	2,923
Statements Emailed	567
Past Due Notices Mailed	787
Accounts Turned off for Non-Payment	56