



REQUEST FOR COUNCIL ACTION

Title: Request for Council Action – Approving a Memorandum of Understanding

Preferred Agenda: March 11, 2025

Submitted By: Cecily Hope Pretty, City Manager Pro Tem

Reviewed By: Blair Larsen, City Attorney

Type of Action: Resolution Motion Roll Call Other

Relevant Code/Policy: N/A

Towards Council Goal: Be an Effective & Efficient Government

Attachments: FAC Sweet Home Managed Outreach and Community Resource Facility Memorandum of Understanding

Purpose of this RCA:

The purpose of this Request for Council Action is to present a Memorandum of Understanding (MOU) with Family Assistance and Resource Center Group (FAC) for the Managed Outreach and Community Resource Facility located at 1450 24th Avenue in Sweet Home, which opened in 2023 and provides shelter for houseless residents.

Background/Context:

The City of Sweet Home and FAC initially negotiated the MOU for a term lasting March 8, 2022, to March 7, 2024. The MOU outlined various responsibilities for FAC, including establishment of an oversight board, reporting requirements, and providing services to transition clients to permanent housing. The MOU also established that the City would be responsible for providing nighttime security, would allow the “Old City Hall Annex Building” to be utilized by FAC, and support for certain infrastructure upgrades. The MOU has been operating in holdover status since its expiration.

The Challenge/Problem:

A new MOU needs to be approved to formalize continued expectations for the City and FAC. The primary modification in the proposed agreement is to phase out the City’s contribution for security services over three years:

- Year One: 70% to be covered by City, 30% by FAC
- Year Two: 50% to be covered by City, 50% by FAC
- Year Three: 30% to be covered by City, 70% by FAC

Once the agreement expires, the MOU can be renegotiated again. FAC has demonstrated their commitment to strengthening their financial stance and pursuing available funding sources,

particularly over the last six months. The FAC board approved the MOU at their February 20, 2025.

Issues and Financial Impacts:

The new financial support structure will allow the City to reduce its contribution for security services over time and allow FAC to assume greater responsibility for security services in a sustainable way. This will free up City funds that have previously been committed to FAC's security services for other uses. Security services have reduced costs associated with calls to the Police Department from FAC.

Options:

1. Do nothing: The City Council could choose not to approve the MOU, in which case the City would either cease support of security operations entirely or remain committed to covering 100% of the costs.
2. Suggest modifications to the agreement: The City Council could move to amend the MOU, which would require staff to return to the FAC board prior to City Council approval.
3. Move to approve the MOU with FAC as proposed: This will allow staff to move forward with the new financial structure for security services.

Recommendation:

Staff recommends Option 3: Approve the MOU with FAC as proposed.