



REQUEST FOR COUNCIL ACTION

Title: Application for Naming Publicly Owned Facilities: Graybill Plaza

Preferred Agenda: April 25, 2023

Submitted By: Blair Larsen, Community & Economic Development Director

Reviewed By: Kelcey Young, City Manager

Type of Action: Resolution ____ Motion X Roll Call ____ Other ____

Relevant Code/Policy: N/A

Towards Council Goal: N/A

Attachments: Application for Naming Publicly Owned Facilities for the Plaza at Sankey Park
Aerial Map of the plaza at Sankey Park
Resolution No. 32 for 2016: Policy for Naming Publicly Owned Facilities

Purpose of this RCA:

The purpose of this RCA is to review an application for naming a publicly owned facility.

Background/Context:

In 2016 the City Council adopted the attached resolution outlining the policy and process for naming public owned facilities.

Based on feedback from City residents and employees, Staff have drafted the attached application for naming publicly owned facilities. This application was reviewed by the Park & Tree Committee at their April 19, 2023 meeting, at which the Committee recommended that the application be approved.

As a 26-year employee of the City of Sweet Home, Joe Graybill made significant contributions to the livability of the City by working to improve public infrastructure such as roads, sidewalks, and parks. Much of his work involved going above and beyond his assigned duties as he worked to bring improvements to his community. The plaza area in Sankey Park is a part of the City which Joe himself designed, and which has no name at this time. We think it fitting to name the area Graybill Plaza in his honor. This would not affect any existing names of City-owned facilities.

The Challenge/Problem:

How does the City respond to requests to name public facilities?

Stakeholders:

- Sweet Home Residents – Residents rely on the City Council and City Staff to manage public facilities in their behalf, which includes the naming of those facilities.
- Sweet Home City Council – The City Council is responsible for ensuring that the City's facility naming policy is followed properly and is responsible for the final approval of applications for naming or renaming a City facility.
- Facility Naming Applicants – Applicants deserve to have their requests reviewed in an open and fair process.

Issues and Financial Impacts:

The City's policy for naming publicly owned facilities includes fees to be paid by the applicants. In this case, since the City itself is submitting the application, the fee has been waived.

This application does not include any signage or memorials that would physically identify the name of the plaza. Such measures would have an undetermined fiscal impact, and could be included in future park improvements, but none have been requested at this time.

Elements of a Stable Solution:

A stable solution includes a decision on the application that follows the City's adopted policy.

Options:

1. Do Nothing – If the Council chooses to do nothing, then the process would go no further, and the application would by default be denied.
2. Approve the Application and direct staff to schedule a Public Hearing on the matter as outlined in City Policy – A public hearing allows interested parties to speak on the issue, and would be followed by a final vote on the matter by the City Council.
3. Deny the Application – Denying the application would end the process—no public hearing would be scheduled, and the plaza would not be named at this time.

Recommendation:

Staff recommends option 2: Approve the Application and direct staff to schedule a Public Hearing on the matter as outlined in City Policy.