



CITY OF SWEET HOME LIBRARY BOARD MINUTES

October 09, 2025, 4:30 PM
Sweet Home City Hall, 3225 Main Street
Sweet Home, OR 97386

Mission Statement

The City of Sweet Home will work to build an economically strong community with an efficient and effective local government that will provide infrastructure and essential services to the citizens we serve. As efficient stewards of the valuable assets available, we will be responsive to the community while planning and preparing for the future.

Call to Order

The meeting was called to order at 4:30 PM.

Roll Call

PRESENT

Vice Chair Kelsey Hicks
Board Member Jen Castaneda
Board Member Jim Corley
Board Member Caryn Wise

ABSENT

Chair Eva Journey

STAFF

Megan Dazey, Library Services Director
Adam Leisinger, Special Projects Manager

Review & Approval of Minutes

- a) 2025-09-11 Library Board Meeting Minutes

Board Member Corley moved to approve the September 11, 2025 Library Board meeting minutes. Board Member Wise seconded the motion. The motion carried by the following vote:

AYE: Hicks, Castaneda, Corley, Wise

NAY: None

ABSENT: Journey

Report of the Library Services Director

- a) Library Director's Report October 2025

Directory Dazey stated that six additional boxes of books were received from Senator Ron Wyden's office. She noted that light fixtures in the staff area would soon be replaced. She stated that new beanbags were received for the teen area. She highlighted a recent shift in Saturday service hours to be open from 10:00 AM to 3:00 PM which would make opening times consistent each day. She stated that staff distributed 60 pounds of candy to around 200 children at Harvest Festival. She noted that approximately 70 teenagers attended the recent teen clothing giveaway. She added that a children's clothing giveaway would likely take place in January. She highlighted the attendance of Sunshine Industries monthly to enjoy a craft or movie. She reminded the Board of their upcoming Work Session in November to discuss a new library location. She highlighted a grant award for STEM kits that could be checked out. She discussed her attendance at the Association for Rural and Small Libraries Annual Conference in Albuquerque, New

Mexico in September and her co-presentation on reducing substance abuse through community learning and bibliotherapy. She added that the library would receive a one-year membership to the Sustainable Library Program.

No action was required for this item.

Statistics

a) Library Statistics September 2025

Director Dazey stated that statistics were approximately even with the previous year. She highlighted an ongoing increase in e-book checkouts.

No action was required for this item.

Fiscal Report

There was no fiscal report to be heard.

Old Business

There was no old business to be heard.

New Business

a) October 2025 Library Newsletter

Director Dazey highlighted a pre-Trick or Treat Storytime with the Sweet Home Police Department and the following 3:00 PM downtown Trick or Treating event.

No action was required for this item.

b) Donor Naming Rights – Rough Draft – Proposal

Director Dazey presented a draft version of naming rights for a new library and asked the Board to review it for future discussion. She highlighted the potential inclusion of a morality clause to remove someone with naming rights but noted the details would need to be decided at a future date.

No action was required for this item.

Adjournment

There being no further discussion, the meeting was adjourned at 4:54 PM.

ATTEST:

Chair

Library Services Director, Secretary to the Board