



# REQUEST FOR COUNCIL ACTION

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**Title:** Request for Council Action – Memorandum of Understanding with Sweet Home School District for Librarian Services

**Preferred Agenda:** February 13, 2024

**Submitted By:** Cecily Hope Pretty, Administrative Services Director

**Reviewed By:** Robert Snyder, City Attorney

**Type of Action:** Resolution \_\_\_\_ Motion  X  Roll Call \_\_\_\_ Other \_\_\_\_

**Relevant Code/Policy:** N/A

**Towards Council Goal:** Be an effective and efficient government, image building

**Attachments:** Draft Memorandum of Understanding

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**Purpose of this RCA:**

To approve a Memorandum of Understanding (MOU) with the Sweet Home School District #55 to share costs associated with the employment of a Librarian benefiting both the School District and the City.

**Background/Context:**

The City of Sweet Home currently employs a full-time Librarian who has the capacity to provide valuable programming for both the Sweet Home Public Library and the City of Sweet Home. The City has precedent for cost-sharing a position with the School District for its School Resource Officer via a Memorandum of Understanding.

**The Challenge/Problem:**

The City of Sweet Home Librarian has already been dedicating time to assisting the School District with its library-related needs. The proposed Memorandum of Understanding will formalize the relationship and provide a mechanism for the City to recoup a portion of the Librarian’s salary each year.

**Stakeholders:**

- City of Sweet Home Citizens – Citizens of Sweet Home, particularly children, will experienced enhanced services at the local School District at a reduced cost to taxpayers.
- City of Sweet Home Staff – Staff will coordinate with the Sweet Home School District to manage workload and services provided.

**Issues and Financial Impacts:**

The City of Sweet Home will realize cost savings as a result of the MOU.

**Elements of a Stable Solution:**

A cost-effective agreement that provides benefits to multiple constituent groups.

**Options:**

1. Do Nothing – Do not approve the MOU.
2. Approve the MOU as proposed. – Adoption of the MOU will formalize the relationship between the Sweet Home Public Library and the Sweet Home School District
3. Direct staff to amend the MOU. – Propose alternative terms and/or request that staff negotiate with the School District.

**Recommendation:**

Option 2 is the recommended option: Approve the MOU as proposed.