

**Call to order**

The meeting was called to order at 4:30 pm on 3/10/22

**Present:**

Charlene Adams  
Don Hopkins  
Eva Journey  
Jamie Frick  
Kelsey Hicks  
Mailey Brewer  
Council Member Susan Coleman

**Staff:**

Megan Dazey, Library Director  
Brandon Neish, finance Director  
Lagea Mull, Communications Specialist

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Welcome to new Library advisory Board Member Kelsey Hicks.

Approval of February Minutes

**Report of the Librarian:**

Dazey went over the submitted report.

Comment about how wonderful it is that people new to town are making the library one of their first stops in town.

Brief discussion about possible partnerships for building use when the new building is being developed.

**Fiscal Report:**

Neish went over this month's fiscal report and pointed out that the long awaited check for a property sale in Colorado is in the bank account. Additional funds from this sale will be arriving at some point in the future. Timeline and amount are unclear.

The Board needs to formally accept the donation and then recommend to the City Council what it should be used for. Discussion ensued. Library Board unanimously approved the resolution. Neish will present to City Council a resolution to accept the donation and to put the money towards construction of a new building at their next meeting.

2022/2023 Budget discussion from Neish. There is a 3% increase expected across the board for all City Departments for the fiscal year. Utilities and Insurance are increasing at a higher percentage for the fiscal year. Any funds not spent during any budget year will go into the contingency fund towards construction of a new building.

Library Board unanimously approved the budget recommendations for 2022/23 Fiscal Year.

**Statistical Report:**

Some changes were made to the statistical report to more accurately reflect the circulation numbers. There will now be a total circulation line that will show first time checkouts, renewals and e-book/e-audio checkouts.

**Old Business:**

Discussed in Librarian's Report.

**New Business:**

Discussion about the 1000 Books Before Kindergarten Program. This is a national program, partially funded by the Friends of the Library.

**Adjournment:**

Meeting adjourned at 5:30pm